

To: Parent or Guardian
From: Dunmore School District/Food Service Department
Re: Cafeteria Charging Guidelines 2017-2018

The Food Service Department of the Dunmore School District, in cooperation with The Nutrition Group, the District's Food Service Management provider, has devised a credit system to assist with finances. Below is an explanation of the Dunmore School District's cafeteria charge procedure.

At no time can any student in grades K through 12 charge ala carte, 2nd meals, or snack items. If your child has a zero or negative balance he/she will be able to charge one full meal.

Students will be given a prepayment envelope when their account balances are low or negative. Negative balance letters/phone calls, for students owing greater than \$10.00 will be sent throughout the year. Parents/guardians of all students are responsible for prompt payment of money owed. Unpaid meal charges for a student can result in the school withholding the final report card until the charges are paid in full. The district reserves the right to take legal action against any parent/guardian that does not pay their child's account balance.

Cafeteria account payments can be made directly to the school cafeteria or online as www.myschoolbucks.com.

This system is within the regulations of the Department of Education, Division of Food and Nutrition, and a requirement of sponsors of the National School Lunch Breakfasts, and/or Special Milk Programs.