

DUNMORE SCHOOL DISTRICT

**REGULAR MEETING
JANUARY 17, 2024**

The Regular Monthly Meeting of the Dunmore Board of School Directors was held **Wednesday, January 17, 2024, at 6:30 pm** in the High School Cafeteria. The Work Session was also held Wednesday, **January 17, 2023, at 5:00pm** in the Board Room. Mr. Coleman presided.

I. ROLL CALL OF DIRECTORS

MR. BUTLER	PRESENT
MR. COLEMAN	PRESENT
MR. HALLINAN	PRESENT
MR. HUNT	PRESENT
MR. KRANICK	PRESENT
MS. LIBASSI	PRESENT
MS. MCDONOUGH	PRESENT
MR. MURACCO	PRESENT
MR. TALLO	PRESENT

ALSO PRESENT: Mr. Marichak, Mrs. Lopatka , Atty. Matthew Dempsey

***** PUBLIC DISCUSSION – None**

II. APPROVED MINUTES

**Motion by Mr. Hallinan seconded by Mr. Hunt to approve the MINUTES of the Regular Meeting November 13, 2023 and Reorganization Meeting December 4, 2023.
ALL PRESENT WERE IN FAVOR**

III. COMMUNICATIONS

A. Motion by Mr. Butler seconded by Mr. Muracco that permission be granted to Following for the use of District facilities/equipment:

- 1. LIAA Track Officials use of DHS Café.**
- 2. PIAA Baseball and Softball Officials Meetings in the DHS Café.**
- 3. Buck Town Blood Drive 3/5/24 in DHS Gym 9:00am to 2:00pm.**
- 4. PIAA Football Officials Meetings in DHS Auditorium.**
- 5. NEPA Youth Football Spring Flag League.**

THIS IS SUBJECT TO CONSIDERATION AND APPROVAL DURING CONSTRUCTION

The use of District facilities is subject to the conditions established by the Dunmore School District and may not conflict with any regularly scheduled activity.

ALL PRESENT WERE IN FAVOR

OTHER COMMUNICATIONS

- B. Motion by Mr. Hallinan seconded by Ms. Libassi to approve the pilot of a “one-to-one” Device program for 7th and 8th grade Students as well as the proposed parent/student Contract. (See attached)**

ALL PRESENT WERE IN FAVOR

IV. PERSONNEL

- A. Motion by Mr. Hunt seconded by Mr. Muracco to accept the Personnel Reports.**
ALL PRESENT WERE IN FAVOR

- B. Motion by Mr. Hunt seconded by Mr. Muracco to appoint Nick Shoemaker, Weightlifting Coach effective immediately. For Job Description and employment Terms, please contact the Office of the Superintendent.**
ALL PRESENT WERE IN FAVOR

- C. Motion by Mr. Kranick seconded by Ms. Libassi to appoint Frank Spager, Jr. High Baseball Coach effective immediately. For Job Description and employment terms, please contact the Office of the Superintendent.**
ALL PRESENT WERE IN FAVOR

- D. Motion by Mr. Hallinan seconded by Mr. Butler to accept resignation from Christian Reese Maintenance/Custodial employee effective date January 17, 2024.**
ALL PRESENT WERE FAVOR

V. EDUCATION

- A. Motion by Mr. Kranick seconded by Ms. McDonough to establish AEVIDIUM Club in the Jr/Sr. High School and permission to post for Moderator. This is a mental health and Wellness program coordinated through NEIU #19.
ALL PRESENT WERE IN FAVOR
- B. Motion by Mr. Hallinan seconded by Mr. Kranick to update the Health and Safety Plan. (See attached)
ALL PRESENT WERE IN FAVOR
- C. Motion by Mr. Hunt seconded by Mr. Hallinan to approve Matt Quinn, Michelle Kokindo & Danielle Pensack to attend improving Schools Conference 2024 in Pittsburgh PA, February 4th to 7th, 2024 paid by Title funds.
ALL PRESENT WERE IN FAVOR
- D. Motion by Ms. Libassi seconded by Mr. Hallinan to approve the 8th Grade Dinner dance May 17, 2024 at Buona Vita requested by the eighth grade teachers.
ALL PRESENT WERE IN FAVOR
- E. Motion by Mr. Butler seconded by Ms. Libassi to approve the implementation and execution of the proposed Behavior/Discipline Program in the Jr/Sr. High School. (See attached)
ALL PRSENT WERE IN FAVOR
- G. Motion by Mr. Kranick seconded by Ms. McDonough to establish a Behavior/ Discipline Board Committee made up of School Board members, Administration and Teachers.
ALL PRESENT WERE IN FAVOR

VII. FINANCE

- A. Motion by Mr. Muracco seconded by Mr. Hallinan to approve the following payrolls: 11/24/23, 12/8/23, 12/22/23 & 1/5/24;

11/24/23	\$437,620.54
12/8/23	\$428,985.47
12/22/23	\$434,288.95
1/15/24	<u>\$420,526.62</u>
	\$1,721,421.58

ALL PRESENT WERE IN FAVOR

- B. Motion by Mr. Hunt seconded by Mr. Butler to approve the following reports for Month (s) NOVEMBER & DECEMBER 2023

Treasurer's Report
Real Estate Tax Collector's Report
Activities Reports
Wage Tax Collector's Report

ALL PRESENT WERE IN FAVOR

- C. Motion by Mr. Hallinan seconded by Mr. Kranickto approve LIST OF BILLS; \$1,270,772.47.
ALL PRESENT WERE IN FAVOR
- D. Motion by Mr. Kranick seconded by Ms. Libassi to adopt the attached resolution stipulating that there will be no increase in the rate of any tax for the support of its Public Schools for the 2024-2025 fiscal year by more than the Index established by the Pa. Dept. of Educations for the Dunmore School District (Act 1) (See attached)
ALL PRESENT WERE IN FAVOR



ARP ESSER Health and Safety Plan Guidance & Template for Dunmore School District

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021.

Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;

3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:
 - a. Universal and correct wearing of masks;
 - b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);
 - c. Handwashing and respiratory etiquette;
 - d. Cleaning and maintaining healthy facilities, including improving ventilation;
 - e. Contact tracing in combination with isolation and quarantine, in collaboration with State and local health departments;
 - f. Diagnostic and screening testing;
 - g. Efforts to provide COVID-19 vaccinations to school communities;
 - h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
 - i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current

school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: Dunmore School District

Initial Effective Date: August 17, 2022

Date of Last Review: January, 2023

Date of Last Revision: August 17, 2022

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

The Dunmore School District (DSD) will align with the guidance from the Center for Disease Control (CDC) and the Pennsylvania Department of Health (PA DOH) to the maximum extent possible on all orders of health and safety related to the prevention and mitigation of COVID-19. The Superintendent will always bring current recommendations to the administrative team and school board, and as prevention and mitigation policies/procedures change, the Superintendent will present the school board with suggested amendments in order to pass a motion and formally update the health and safety plan.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The Dunmore School District is returning to a five day a week in person instruction schedule for the 2022-2023 school year. There will be a strong focus on data-driven decision-making in order to close learning gaps.

During the summer of 2022, the district held a 4-week comprehensive enrichment program for grades K-6 that will specifically target ELA and Math instruction while incorporating Science and SEL lessons. Additionally, K-6 students had the opportunity to participate in camps focused on STEM, history, life-skills, and the arts. Students in grades 7-12 had the opportunity to take credit recovery courses. The district offered Extended School Year Education Services for Students with Learning Disabilities this summer, and plan to offer an after-school tutoring program during the school year.

The social and emotional well-being of students and staff is of utmost importance. A Guidance Counselor is on staff for the summer enrichment program. The counselor will incorporate SEL lessons into students' weekly routines. This will carry into the school year along with the use of an SEL screener to identify students' needs and them implementation of a new SEL curriculum for grades K-6. The district also works closely with Lackawanna County Office of Youth and Family Services, and has

a School-Based Behavioral Health Team on site to help address students' mental health needs. Free meals will continue for all students for the 2022-23 school year. The District will continue to train and implement best practices as they relate to closing achievement gaps, trauma informed care, and SEL practices.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of <u>masks</u>;	Adhere to all CDC and PA DOH guidelines and recommendations to the maximum extent possible. In accordance with the CDC, masks will be optional on district transportation (school busses and vans). All students and staff members of the Dunmore School District will have the option to wear masks or face coverings. It is not required. The District will closely monitor community transmission and vaccination coverage and make necessary changes to mask guidelines as needed.
b. Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);	Adhere to all CDC and PA DOH guidelines and recommendations to the maximum extent possible.
c. <u>Handwashing and respiratory etiquette</u>;	Adhere to all CDC and PA DOH guidelines and recommendations to the maximum extent possible.
d. <u>Cleaning and maintaining healthy facilities, including improving ventilation</u>;	The DSD maintenance staff will conduct daily sanitizing. All cleaning and sanitizing will adhere to CDC and PA DOH guidelines and recommendations to the maximum extent possible.
e. Contact tracing in combination with <u>isolation and quarantine</u>, in collaboration with the State and local health departments;	The DSD will report all known COVID 19 cases to the PA DOH. The DSD will follow the guidance set forth by PA DOH as it relates to contact tracing, isolation, and quarantine.
f. <u>Diagnostic and screening testing</u>;	Any person displaying signs and symptoms of COVID-19 will be screened by our school nurses. An onsite Rapid Antigen test will be offered and administered with parental consent. The individual will be referred to their health care provider. It is suggested that a licensed clinician provide documentation

	for return to school.
g. Efforts to provide <u>vaccinations to school communities</u>;	The DSD continues to partner with local health care providers to run vaccination clinics both on and off the premises to assist in vaccinating as much of the population as possible.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	Adhere to all CDC and PA DOH guidelines and recommendations to the maximum extent possible.
i. Coordination with state and local health officials.	The DSD will continue to work in conjunction with PDE and the PA DOH by following their mandates and guidance to the maximum extent possible.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Dunmore School District** reviewed and approved the Health and Safety Plan on 1/17/2024.

The plan was approved by a vote of:

9 Yes

0 No

Affirmed on: Jan 17, 2024

By:

Michael T. Coleman
(Signature of Board President)

Michael T. Coleman
(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.



DUNMORE JR./SR. HIGH SCHOOL



MR. TIMOTHY HOPKINS
PRINCIPAL

MR. CHRISTOPHER LUCAS
ASSISTANT PRINCIPAL

The Dunmore School District is looking at the feasibility of providing Chromebooks to our secondary students. With an increase in the number of teachers who use Chromebooks for everyday instruction, to cut down on wasted instructional time of distributing and collecting Chromebooks each period, and to provide students with an opportunity to work on assignments at home, at this time, the Dunmore School District is providing Chromebooks for all students in grades 7-8. Students will be responsible for taking the Chromebooks to and from school, and making sure that they are fully charged when in the school building. At the end of the school year, we will evaluate this pilot program, and if successful, we will expand this program to all students in grades 7-12.

The Chromebooks are for school and instructional use only; not personal use. The District has purchased special blocking software, and we will check activity logs periodically. Those students who are using the device for other purposes will be asked to return the device.

The Dunmore School District shall obtain reimbursement for the replacement cost of the device from, or on behalf of, students for any physical damage to, the loss of, or the failure to return school property. The student and their parent/guardian acknowledge and agree that the student's use of the school property is a privilege and that it is their responsibility to protect and safeguard the school property and to return the property in the same good condition to the Dunmore School District. Failure to return the device in proper condition or to pay for any damages by the last week of school will result in the school not releasing final grades or advancing students to the next grade until all fees have been paid. This may impact sports, extracurricular activities, and end-of-the-year activities, including graduation.

Repair Costs:

Charger - \$10

Keyboard - \$20

LCD - \$25

Water/Spill Damage - \$100

Motherboard - \$150

Destruction of Device/Lost - \$300

On the back of this form, there is a list of rules for using a District device. Sign below indicating that you have read and agree to the responsibilities in the Chromebook Policy and the Acceptable Use Board Policy.

Student Name:

Grade:

Student Signature:

Date:

Parent Name:

Parent Signature:

Date:

Chromebook Policy Responsibilities

- *The devices are for school and instructional work only.
 - *Students should not eat or have drinks around the device.
 - *Students are responsible for the device at all times including in and out of school.
 - *Students shall not loan the device to anyone.
 - *Students may not decorate, draw on, put stickers on the device or alter the device in any way.
 - *The device shall be kept away from smoke, pets, and water.
 - *Students may not remove or alter the District labels in any way.
 - *Upon request, students agree to deliver the computer to District IT staff for technical inspection/screening.
 - *Students may not download, install, or play games, video, music or pictures unless related to school activities.
 - *Students may not delete any school-installed programs or software, including our blocking software.
 - *Students shall follow the Acceptable Use Policy at all times.
 - *Students shall bring their device to school each day, fully charged.
 - *Students who are using their device in a class in which a teacher has not required the use of the device will be disciplined.
- *If a student experiences any technical difficulty with the device or the device has been damaged, a student may bring the device to the main office for inspection by the IT department to determine if there is a cost for said issue. Students may get a loaner from the main office until a repair cost has been determined. Students have one week to pay said cost or the loaner will have to be returned to the main office.
- *The school-issued Chromebook device is an instructional resource, such as a subject textbook or school supply, and shall be required by the teacher to be brought to class on a daily basis. The first time that a student forgets the device at home or has a device that is not charged and needs a device for class, the student may borrow a loaner from the main office. For all subsequent offenses, when a student forgets the device at home or has a device that is not charged and needs a device for class, the student may borrow a loaner from the main office but will be assigned a detention and will lose participation points for all classes in which a working device is required.
- *At the end of the school year, students must return the device to the main office. Failure to return the device in proper condition or to pay for any damages by the last week of school will result in the school not releasing final grades or advancing students to the next grade until all fees have been paid. This may impact sports, extracurricular activities, and end-of-the-year activities, including graduation.
- *The purchase of a protective sleeve or carrying case is highly recommended as it may protect the Chromebook from accidental damage.
- *For those students who withdraw from the Dunmore School District, record requests will not be granted until the device has been returned and/or any repair fees have been paid.



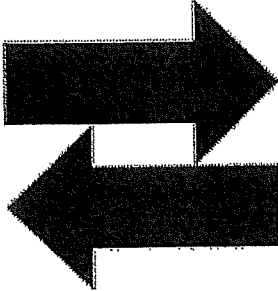
DUNMORE JR./SR. HIGH SCHOOL
BEHAVIOR POLICY

Good Standard Practice: Periodic or Daily Reminder of Behavioral Rules & Expectations

OBSERVE PROBLEM BEHAVIOR

STUDENT BEHAVIOR	TIER 1 – MANAGED BY TEACHER	IF BEHAVIOR CONTINUES
<ul style="list-style-type: none"> • Academic Dishonesty • Classroom Disruption • Defiance & Disrespect • Horseplay • Inappropriate Language • Insubordination • Misuse of classroom property/materials • Public display of affection • Excessive tardiness to class • Sleeping in class/withdrawn • Unprepared for class • Not following classroom rules 	<p style="text-align: center;"><u>Documentation in Sapphire & Redirection of student using the following strategies:</u></p> <ul style="list-style-type: none"> • Discussion with student • Proximity • Eye contact • Verbal warning • Change seat • Re-enforce correct behaviors • Contact/inform case managers (for I.E.P. and SBBH students) • Deduction of points from class grade • Allow student to take a short break away from the activity that is causing frustration 	<ul style="list-style-type: none"> • Conference with student • Inform parent • Assign detention • Refer to Administration

TIER 1 OFFENSES BECOME TIER 2 AFTER TEACHER INTERVENTIONS

STUDENT BEHAVIOR	TIER 2 – MANAGED BY OFFICE	WHEN TO CALL OFFICE FOR ESCORT TO REMOVE STUDENT FROM AREA
<ul style="list-style-type: none"> • Cell phone violation • Abuse of hall pass • Dress code • Cutting class • Cutting detention • Disrespect/defiance • Classroom disruption • Forgery/Plagiarism • Inappropriate action/expression • Inappropriate behavior • Inappropriate care of school property • Excessive tardiness to school • Vaping or found with a vape 	<div style="text-align: center;">  </div> <p style="text-align: center;"><u>Students who continue behaviors that fall into Tier 2 category will be assigned a 'Check-in/Check-out' adult mentor in the building.</u></p>	<ul style="list-style-type: none"> • Harassment/Bullying/Cyber-Bullying • Instigating a fight • Insubordination • Physical aggression • Propelling a projectile • Verbal Aggression • Disrespect to staff • Prohibited item of a dangerous nature • Profanity to staff • Disorderly conduct

<u>WHEN TO SEND STUDENT TO GUIDANCE</u>	<u>WHEN SRO NEEDS TO BE INVOLVED</u>
<ul style="list-style-type: none"> ● Academic & Social Concerns ● Conflict Resolution ● Coping Strategies ● Family Concerns ● Self-Harm ● Withdrawn 	<ul style="list-style-type: none"> ● Fighting ● Possession/use/sale of drugs ● Simple assault ● Sexual harassment ● Sexual offenses ● Threats to staff or students ● Vandalism ● Drug/alcohol violation ● Terroristic threats and/or weapon possession



DUNMORE JR./SR. HIGH SCHOOL



MR. TIMOTHY HOPKINS
PRINCIPAL

MR. CHRISTOPHER LUCAS
ASSISTANT PRINCIPAL

January 26, 2024

Dear Parents/Guardians:

As we begin the second half of the school year, we wanted to highlight our Behavior Policy and how you are able to view student grades, attendance, and discipline in our Sapphire Community Portal.

Enclosed with this letter, please find a copy of the Dunmore Jr./Sr. High School Behavior Policy. Student behavior that is identified as Tier 1 will be handled by the classroom teacher and recorded as a warning in the Sapphire portal. If that behavior continues after the warning, a detention and/or a referral to school administration will be issued. Tier 2 behavior will be managed by school administration. Depending on the incident, Tier 2 behavior will be assigned detention, In-School Suspension, or Out-of-School Suspension. In certain incidents, the involvement of our School Resource Officer or our School Counselor will be necessary. All behavioral issues, along with consequences, will be documented in the Sapphire portal.

To view your student's information in our Sapphire Community Portal, go to our website at www.dunmoreschooldistrict.net. Under the PARENTS/STUDENTS tab, click on SAPPHIRE PORTAL LINK. When you encounter the Sapphire welcome screen, click on COMMUNITY PORTAL. You will be prompted to log in with a username and password. Once in the system, select your student and all important information will be on the left side of the screen. You may view current grades, attendance including absences, tardies, and early dismissals, and discipline information. To view specific discipline infractions with consequences, click on DISCIPLINE. Important information for each infraction is listed. If you would like to view more information regarding the incident, click SHOW DESCRIPTION in the last column. Since all infractions will be listed in the Sapphire portal, it is essential that parents have an account and are actively monitoring the progress of their students. If you would like to receive email notifications whenever a discipline issue is documented, you will need to turn on notifications in ACCOUNT SETTINGS. If you have any issues with logging in or have not created a parent Sapphire account, please contact the main office at 570-346-2043 or send an email to dhs@dunmoreschooldistrict.net.

We hope that this policy form will help families understand our expectations of student behavior and the Sapphire Community Portal will alert parents of grades, attendance issues, and behavioral issues with their students. It is our hope to improve communication among parents and faculty/administrators to ensure the overall success of our students.

If you have any questions regarding student discipline, please contact us at the main office. As always, if you would like to speak with one of your student's teachers, you may email them directly or call the main office, and we will schedule a meeting for you.

Sincerely,

Mr. Timothy Hopkins
Principal

Mr. Christopher Lucas
Assistant Principal

- E. Motion by Mr. Kranick seconded by Mr. Hunt to accept donation from Scranton Prep for gym floor covering.
ALL PRESENT WERE IN FAVOR
- F. Motion by Mr. Kranick and seconded by Mr. Hallinan to approve Memorandum of Understanding with the Dunmore Police Department for SRO services for the 2024-2025 School year for a fee of \$110,000. The monies will be paid in equal installments on a quarterly basis. (See attached)
ALL PRESENT WERE IN FAVOR
- G. Motion by Mr. Hallinan seconded by Mr. Hunt to approve Parent Transportation Contract for 2023-2024 School year. (See attached)
ALL PRESENT WERE IN FAVOR
- H. Motion by Mr. Hunt seconded by Ms. McDonough to approve an agreement with NEIU #19 for partial hospitalization therapeutic services for the 2023-2024 School year. (See attached)
ALL PRESENT WERE IN FAVOR
- I. Motion by Mr. Kranick seconded by Mr. Muracco to approve a contract with Act 80 Automated for services related to the filing of the State Act 80 report. This service will ensure proper allocation of local earned Income Tax by jurisdiction. The cost for the Service is \$1,462.50.
ALL PRESENT WERE IN FAVOR
- J. Motion by Mr. Muracco seconded by Mr. Hallinan to commit a portion of the School District fund balance according to the direction of the PA, Dept. of Education and GASB 54. The Board wishes to commit funds as of June 30, 2023 for the following;

PSERS CONTRIBUTION	\$500,000.00
HEALTHCARE COSTS	\$500,000.00
TECHNOLOGY	\$500,000.00
	<u>\$1,500,000.00</u>

- ALL PRESENT WERE IN FAVOR
- K. Motion by Mr. Hunt seconded by Mr. Hallinan to approve the following budget Transfers for the year ended June 30, 2023. Further, that budget transfer necessitated by year end Auditor's adjustments be made in accordance with the School Code;

FROM	TO	AMOUNT
5900 RESERVE	1100-100 REGULAR PROGRAMS	\$100,000
5900 RESERVE	2620-400 BUILDING SERVICES	\$ 25,000
5900 RESERVE	2620-610 BUILDING SERVICES	\$ 25,000

- ALL PRESENT WERE IN FAVOR
- L. Motion by Mr. Butler seconded by Ms. McDonough to approve the BUCS Basic Program for Unemployment compensation for January 1, 2024 to June 30, 2024. This is a self-insured program with an annual Administration rate of \$4.00 per Employee. (\$0.50 per person increase from prior year)
ALL PRESENT WERE IN FAVOR
- M. Motion by Mr. Hallinan seconded by Mr. Hunt to approve change orders for the "Wellness Center" project for a total of \$163,540.00. (See attached)
ALL PRESENT WERE IN FAVOR
- N. Motion by Mr. Kranick seconded by Mr. Hunt to extend a lease with Pittney Bowes Postage machine. Lease term is 60 months (September 2024- September 2029) at a cost of \$316.20 per month. (Increase of \$22.31/month)
ALL PRESENT WERE IN FAVOR

Dunmore School District
BOARD OF DIRECTORS

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the adjusted index for the **2024-2025** fiscal year for Dunmore School District is **6.9 %**;

WHEREAS, the Dunmore School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of its public schools for the **2024-2025** fiscal year by more than its index.

AND NOW, on this **17th day of January, 2024**, it is hereby RESOLVED by the Dunmore School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the **2024-2025** school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the **2024-2025** fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the **2024-2025** fiscal year.

7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:

(a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.

(b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.

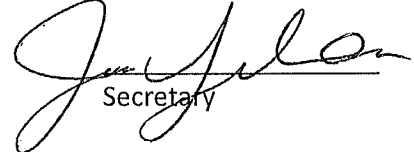
(c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

Dunmore School District
Dunmore, Pennsylvania



President

ATTEST



Secretary

(SEAL)

10-2750-513-000-000

2023-2024

PARENT TRANSPORTATION CONTRACTS

<u>PARENT</u>	<u>AMOUNT</u>	<u># OF CHILDREN</u>	<u>SCHOOL</u>
M/M Mark Masters	\$14.00	3	Summit Christian Academy

QUOTE

Method Automation Services

Get the funding your school deserves

DATE: 1/4/2024

2120 Freeport Road, Suite 2
New Kensington PA 15068
(724) 227-0712
BAnderson@method-automation.com

TO Dunmore School District
300 W. Warren Street
Dunmore, PA 18512
Attn: Dee Capocci



SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Brian Anderson	Act80	NA	ASAP

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Act80 Automated	\$1,625.00	\$1,625.00
SUBTOTAL			\$1625.00
SALES TAX(«SALESTAX»)			0
TOTAL			\$1625.00

THIS IS NOT AN INVOICE

This quote is to participate in the annual Act80 Automated service provided by Method Automation Services Inc. The features that are included with the service are listed on Page 2 of this quote.

Included in Service

- **Data File Upload:** Upload tax-payer list provided by the state to begin automatic district validation for each taxpayer.
- **Validation Review and Approval:** Review 1329 taxpayer information online.
- **Validated Tax-Payer Spreadsheet:** Export to Microsoft Excel
- **1329 PDF Upload:** Automatic 1329 to In or Out of Network districts upon approval review.
- **1329 Digital Inbox:** Automatic receipt and processing of 1329's from other districts.
- **Generated 1329:** Automatic generation and preparation of state and school district 1329 form.
- **District Map:** See taxpayers plotted on your district map during the review process.
- **Digital Notifications:** The ability to communicate with other districts through Digital Notifications.
- **Print and mail service:** The final State file(s) can be printed and delivered to the Department of Revenue using our printing and delivery service (no more printing).
- **Unlimited User Count:** Add as many users as needed for your team.
- **High Priority Processing:** Five levels of geographical address verification.
- **Executive level support:** Built-in support ticketing system, email, and phone
- **No Hardware or software to install**

Email: _____

Name: _____

To accept this quotation, sign here and return: _____

Date: _____

DUNMORE SCHOOL DISTRICT FIELD HOUSE RENOVATION AND ADDITION - PROJECT COST EVENT BREAKDOWN

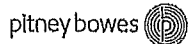
LEGEND:

DESIGN TEAM OMISSION
OWNER REQUESTED CHANGE
FIELD CONDITION

GENERAL CONSTRUCTION CONTRACT

ORIGINAL CONTRACT SUM	\$	2,455,542.00
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CHANGE ORDER #	PRICING DATE	COST	COST BREAKDOWN	CHANGE ORDER TITLE	DESCRIPTION	REASON
			\$ 51,700.00	REPLACE EXISTING FIELD HOUSE ROOF	REPLACE ROOFING ON EXISTING BUILDING WITH A 20 YEAR WARRANTY .060 EPDM ROOFING MATERIAL & ADD 1.5" RIGID INSULATION OVER ENTIRE ROOF	EXISTING ROOF HAS EXTENSIVE PONDING ON ROUGHLY 50% OF THE ROOF, WITH WATER SITTING AWAY FROM THE EXISTING ROOF DRAINS. ROOF HAS 7 YEARS LEFT ON ITS WARRANTY. ROOF DOES NOT HAVE ENOUGH INSULATION TO MEET CURRENT ENERGY CODES
CO 01 - APPROVED	12/11/2023	\$ 73,200.00	\$ 21,500.00	REPAIR EXISTING ROOF DECKING	REPAIR EXISTING ROOF DECKING (IN COMPROMISED AREA- APPROX. 1300SF)	DECKING IS ROTTED/RUSTED IN VARIOUS AREAS, AND NUMEROUS CUTS THROUGH THE DECKING COMPROMISE THE STRUCTURAL INTEGRITY OF THE ROOF FROM HEAVY LOADS. LIKE A PERSON WALKING ON IT FOR MAINTENANCE OF UNITS
CO 02	12/11/2023	\$ 7,000.00		CONCRETE EPOXY FINISH	INSTALL EPOXY FLOOR FINISH IN LIEU OF F-5 SEALER (ROOMS 105A, 104, 104A, 108, 111)	EXISTING CONCRETE FLOOR IS TO REMAIN EXPOSED. EXISTING FLOOR NEEDED TO BE CUT AND PATCHED, RESULTING IN AN UNFINISHED APPEARANCE. EPOXY FINISH WILL MATCH THE LOCKER ROOMS/RESTROOMS. NOTE THAT EPOXY FINISH IS NOT RECOMMENDED FOR USE WITH ANY METAL SPIKE SHOES
CO 03	12/11/2023	\$ 1,100.00		MASONRY WORK	REPLACE EXISTING DAMAGED BLOCK OVER GARAGE DOOR	EXISTING CMU OVER GARAGE DOOR WAS DAMAGED DUE TO WATER INFILTRATION
CO 04	12/11/2023	\$ 43,000.00		GYM FLOORING/STRIPING	F-6 DUR-A-FLEX GREY GYMNASIUM FLOOR WITH LINE STRIPING ADDED TO GYM	GYM FLOOR WAS CALLED OUT TO EXPOSED CONCRETE AS BASE BID
CO 05A	12/11/2023	\$ 89,688.88		ADDITIONAL INSULATED METAL PANELS ON MURAL WALL IN LIEU OF DRYVIT	ADD INSULATED METAL PANELS TO MATCH THE REST OF THE BUILDING OVER THE EXISTING BLOCK MURAL WALL (13'x45')	EXISTING BLOCK WALL WAS TO REMAIN FOR FUTURE MURAL. CMU HAD DAMAGE NEAR BASE OF WALL AND PAINT WAS CHIPPING THROUGHOUT. WALL WAS NOT GOING TO BE INSULATED AS PART OF THE PROJECT.
CO 05B	12/11/2023	\$ 15,400.00		DRYVIT ON MURAL WALL IN LIEU OF METAL PANEL	ADD DRYVIT OUTSULATION SYSTEM WITH PANZER 15 MESH OVER EXISTING BLOCK MURAL WALL (13'x45')	EXISTING BLOCK WALL WAS TO REMAIN FOR FUTURE MURAL. CMU HAD DAMAGE NEAR BASE OF WALL AND PAINT WAS CHIPPING THROUGHOUT. WALL WAS NOT GOING TO BE INSULATED AS PART OF THE PROJECT.
CO 06	1/12/2024	\$ 4,800.00		DEDUCT Retaining Wall	VERSALOK RETAINING WALL	ORIGINAL DESIGN HAS A RETAINING WALL AT THE NW CORNER OF THE GYM.
		\$ (700.00)		DEDUCT Railing at Retaining Wall	FENCE AT RETAINING WALL	ORIGINAL DESIGN HAS A RETAINING WALL AT THE NW CORNER OF THE GYM. FENCE IS REQUIRED DUE TO FALL CONDITION
		\$ 2,400.00		Rock Excavation	ROCK EXCAVATION - ADDITIONAL EQUIPMENT (CHIPPER) AND LABOR REQUIRED	UNFORESEEN CONDITION: ROCK WAS ENCOUNTERED AT 6 DIFFERENT LOCATIONS DURING THE TRENCHING FOR UTILITY BETWEEN THE FIELDHOUSE AND SCHOOL
		\$ 10,000.00		Extra fill for road behind new gym	FILL REQUIRED TO ACHIEVE GRADE FOR VEHICULAR ACCESS	THE OWNER REQUESTED A ROAD FOR VEHICLES AT THE REAR OF THE GYM/ FIELDHOUSE TO CONNECT TO THE GARAGE
		\$ 3,600.00		Piers at Gym	ADJUSTMENT REQUIRED DUE TO DEVELOPMENT OF THE STEEL DESIGN BY THE CONTRACTOR	ADDITIONAL CONCRETE REQUIRED
		\$ 4,000.00		Piers at Gym	ADJUSTMENT REQUIRED DUE TO DEVELOPMENT OF THE STEEL DESIGN BY THE CONTRACTOR	ADDITIONAL CONCRETE REQUIRED
		\$ 9,340.00		Add saw cut and concrete		UNFORESEEN CONDITION: REMOVAL IN AREAS DUE TO CONDITION OF EXISTING CONCRETE
TOTAL CHANGE GC ORDER COSTS		\$	163,540.00			
TOTAL COST WITH CHANGE ORDERS		\$	2,623,942.00			



Fair Market Value Option Lease Agreement

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Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee			Tax ID # (FEIN/TIN)
DUNMORE SCHOOL DISTRICT DUNMORE SENIOR HIGH SCHOOL			246000889
Sold-To: Address			
300 W WARREN ST, DUNMORE, PA, 18512-1992, US			
Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #	
Antoinette Lopatka	5703432110	0012727813	
Bill-To: Address			
300 W WARREN ST, DUNMORE, PA, 18512-1992, US			
Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Antoinette Lopatka	5703432110	0012727813	alopatka@dunmoreschooldistrict.net
Ship-To: Address			
300 W WARREN ST, DUNMORE, PA, 18512-1992, US			
Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #	
Antoinette Lopatka	5703432110	0012727813	
PO #			

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROMAILCENTER	MailCenter
1	1FWV	5lb Interfaced Weighing Feature
1	7W00	MailCenter Meter
1	APAXL	Cost Acctg Accounts Level (100)
1	APKG	SendPro P SendPro 360 Ship Access
1	APSA	Connect+ 145 LPM Speed
1	CAABL	Basic Cost Acctg for SP MailCenter
1	F9PG	PowerGuard Service Package
1	HV1P	MailCenter Printer
1	HV96000	MailCenter Weighing Platform
1	HVBA	MailCenter 1000
1	M9SS	Mailstream IntelliLink Services 2
1	ME1C	Meter Equipment - P Series, LV
1	MW90007	SendPro P Series Drop Stacker

3/30/24 - 3/29/29 approved 1/17/24 Board Meeting

JANUARY SUPERINTENDENT'S NOTES 1/17/24

- Our 8th-grade classes adopted 3 local kids for Christmas. They raised money, purchased items at Target, and then wrapped the presents for these 3 children who are less fortunate.
- *Our Middle School Service Club had a collection of winter hats, gloves, scarves, and socks. Our teachers were especially generous as they donated a plethora of items to this cause. In the end, we were able to collect several boxes of items which have been donated.
- *Our High School Service Club had a collection of toys for local Dunmore children. In addition to collecting items at school, we also held our annual Silent Night basketball game in which fans were asked to bring toys and stuffed animals to donate. Our teachers were also generous with this event, donating several boxes of toys. All of our donations were given to the Dunmore Police for their holiday initiative in the borough.
- *We were able to donate grocery store gift certificates to many families in our building for Christmas. Our teachers donated money to have a holiday dress down.
- *5 of our students qualified for PMEA District 9 Band and Orchestra - Krithika Krishnan, Emma Renard, John Silvi, Loren Spudic, and Aidan Walsh.
- Our students participated in a "Pajama Day" to benefit CHOP – we raised and donated \$3,406.
- Our students won 1st, 2nd, and 3rd place tonight at the Celebrate Sober Awards ceremony at the Scranton Cultural Center! I am so proud of them, they worked so hard on their entries! They each received a plaque and a billboard trophy of their entry.
- 1st place Geanna Kirchner (her artwork will go on 3 local billboards this month and the pins distributed around the county and school districts)
- 2nd place Sophia Welk
- 3rd place Lily Massaro
- The winners were joined at the dinner by our SADD Club.

- O. Motion by Mr. Butler seconded by Mr. Muracco to approve Capital Project payments;

RATIFY

IWDA	\$1,295.00
URBAN ELECTRIC	\$64,170.00
SCRANTON ELECTRIC	
- MECHANICAL	\$117,835.00
- PLUMBING	\$37,188.00
SPANO	\$108,900.00

APPROVED

HEMMLER & CAMAYD	\$10,153.08
IWDA	\$661.00
NE DATA	\$31,213.00
SCRANTON ELECTRIC	
- MECHANICAL	\$29,712.00
- PLUMBING	\$28,813.00
SPANO	\$229,521.80

ALL PRESENT WERE IN FAVOR

- VII. NEW BUSINESS –

- VIII. PRESIDENT'S REPORT –

Mr. Coleman stated that something like the shooting in Scranton could happen here. Anything we can do to be proactive instead of reactive.

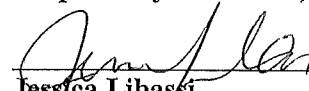
- IX. SUPERINTENDENT'S REPORT – See attached

- X. ADJOURNMENT

Motion by Mr. Hallinan seconded by Mr. Hunt to adjourn to meet in Regular Session or at the call of the CHAIR.

ALL PRESENT WERE IN FAVOR

Respectfully submitted,



Jessica Libassi
Board Secretary

