

**DUNMORE SCHOOL DISTRICT**

**REGULAR MEETING  
AUGUST 16, 2023**

The Regular Monthly Meeting of the Dunmore Board of School Directors was held **Wednesday, August 16, 2023, at 6:00pm** in the High School Cafeteria. The Work Session was held **Monday, August 14, 2023, at 6:00pm** in the Board Room. Mr. Kranick presided.

**I. ROLL CALL OF DIRECTORS**

MR. BUTLER	PRESENT
MR. COLEMAN	PRESENT
MR. HALLINAN	PRESENT
MR. HUNT	NOT PRESENT
MR. KRANICK	PRESENT
MS. LIBASSI	PRESENT
MS. MCDONOUGH	PRESENT
MR. MCHALE	NOT PRESENT
MR. MURACCO	PRESENT

**ALSO PRESENT:** Mr. Marichak, Mrs. Lopatka, Atty. Matthew Dempsey

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**PUBLIC DISCUSSION –**

Colin Dempsey PSBA was here to present honors to School Board Memebbers for service

- Mr. Kranick – 8 years
- Mr. Muracco – 20 years
- Mr. McHale - 24 years
- Mr. Butler – 36 years

**II. APPROVED MINUTES**

Motion by Mr. Butler seconded by Mr. Muracco to approve the MINUTES of the Regular Meeting JUNE 21, 2023.

**ALL PRESENT WERE IN FAVOR**

**III. COMMUNICATIONS**

**A. Motion by Mr. Muracco seconded by Mr. Butler that permission be granted to Following for the use of District facilities/equipment:**

- 1. Dunmore Lions Club to collect donations for the White Cane Fund drive at the August 25<sup>th</sup> Football game against Old Forge.**
- 2. Dunmore Music Boosters use of concession stand for the Football Games.**
- 3. Scranton Chapter of PIAA Basketball Officials to hold Chapter Meetings in Gym, 11/5, 12/10, 12/17/23, 1/7, 1/21, 2/4 & 2/11/24 from 9:45am to 12:15pm.**
- 4. Bucktown Musicfest use of DHS Auditorium 9/9/23 from 1:00pm to 10:00pm, only in the event of inclement weather.**
- 5. DEC PTA use of teacher parking lot to distribute School Supplies to DEC Students on 8/26/23 from 10:00am – 2:00pm. If it rains They will use the DHS Gym/Foyer.**
- 6. Montana Brothers permission to operate concession trailer for Football Games.**

**THIS IS SUBJECT TO CONSIDERATION AND APPROVAL DURING CONSTRUCTION**

**The use of District facilities is subject to the conditions established by the Dunmore School District and may not conflict with any regularly scheduled activity.**

**ALL PRESENT WERE IN FAVOR**

**III. OTHER COMMUNICATIONS**

**B. Motion by Mr. Coleman seconded by Ms. McDonough to approve Agreement with INFORCE 911 for Emergency Communication App that provided real time Communication at a cost of \$5,400.00. (See attached)**

**ALL PRESENT WERE IN FAVOR**

**C. Motion by Mr. Butler seconded by Mr. Hallinan to approve renewal of the Memorandum of Understanding between the School District and the Dunmore Borough to continue with two (2) School Resource Officers. In the event of an absence of a School Resource Officer a replacement will be provided. In addition, garbage collection will continue all for a fee of \$105, 000. (See attached)**

**THIS AGREEMENT IS IN PLACE FOR THE 2023-2024 SCHOOL YEAR. ANY CHANGES TO THIS AGREEMENT WILL BE PROVED IN JANUARY OF 20204. ALL PRESENT WERE IN FAVOR**

**ADDENDUM TO MEMORANDUM OF UNDERSTANDING  
BETWEEN THE DUNMORE SCHOOL DISTRICT AND THE  
BOROUGH OF DUNMORE REGARDING THE SCHOOL  
RESOURCE OFFICERS AND SERVICES**

1. The parties have entered into a Memorandum of Understanding regarding School Resource Officers.

2. The parties have agreed that the Dunmore School District will pay to the Borough of Dunmore a set fee of \$105,000 for the 2023-2024 school year. The monies will be paid in equal installments on a quarterly basis.

3. The parties hereby agree and confirm that in exchange the School District will be provided with two (2) trained SROs on a daily basis whenever the Dunmore School District is in session. Failure to provide two (2) trained officers will be a violation of this agreement

4. In addition to the School Resource Officers, the parties agree and stipulate that the Borough will also provide transportation of its garbage to the Keystone Landfill pursuant to past practices.

5. This contract will renew annually unless the Borough of Dunmore notifies the Dunmore School District prior to January 1, 2024.

6. This is the entire, final, complete and integrated Agreement between parties with respect to this subject matter and supersedes any and all prior agreements or communications.

8/16/23  
Date

John March  
Superintendent

8/22/23  
Date

11/5  
Mayor

8/22/23  
Date

[Signature]  
President, Borough Council

# PROMULGATION

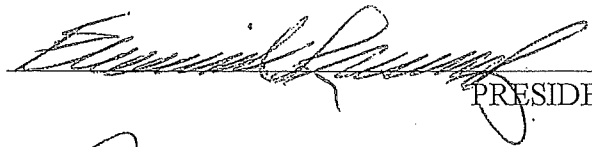
## RESOLUTION OF THE DUNMORE SCHOOL DISTRICT BOARD OF EDUCATION

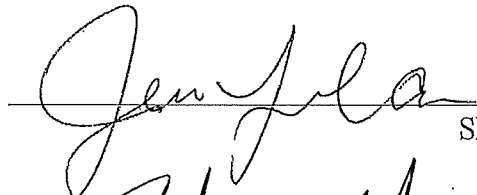
This plan is adopted as the Dunmore School District Emergency Operations/All Hazards Plan for all emergencies and disasters occurring within the school district. This plan is designed to comply with all applicable federal and state regulations and provides with policies and procedures to be followed when dealing with emergency conditions, along with proactive actions to take in order to avoid emergency situations.

This plan supersedes all previously developed emergency plans of the Dunmore School District.

ADOPTED THIS 16<sup>th</sup> DAY OF August, 2023

SCHOOL DISTRICT BOARD OF EDUCATION

  
PRESIDENT

  
SECRETARY

  
SUPERINTENDENT OF SCHOOLS

RESOLUTION # V-D.



Date	06-05-2023
Expiration Date	06-30-2023
Quote #	2023-025
Payment Terms	Due Upon Receipt

Point of Contact: Mr. John Marichak  
Title: Superintendent of Schools  
Customer Name: Dunmore School District  
Street Address: 300 West Warren Street  
City, St. Zip: Dunmore, PA 18512  
Email: [marichakj@dunmoreschooldistrict.net](mailto:marichakj@dunmoreschooldistrict.net)  
Account Manager: IFT

2	IN.FORCE911 Software Service Package - per site location (Two School Buildings). Customer receives access to unlimited downloads and applications for unlimited organization end-users. Customer will also receive onshore 24x7 technical support and assistance throughout the duration of the contract.	\$2,400
1	IN.FORCE911 Responder Software licenses for the identified law enforcement agencies (Dunmore PD) Each agency shall receive software installation packages for deployment onto all authorized devices including MDTs, dispatch consoles and mobile devices. Customers shall receive on-boarding, installation and 24x7 technical support	\$600

List Price: \$5,400  
**Amount Due: \$5,400**

This proposal is prepared by In Force Technology, Inc. ("IFT") for Dunmore School District ("the Customer") and is valid for the services named above so long as the proposal is accepted before the identified "Expiration Date." Upon execution of this proposal, it shall serve as the contract between the Customer and IFT. The initial contract term shall be for a period of three (3) years, commencing upon the date of contact execution. The Customer will be invoiced for one year of service in the amount of \$. The cost of service for years two and three under the initial contract term shall increase annually by 8% and will be invoiced upon the twelve-month anniversary of the contract start date. Upon the conclusion of the initial term, the Customer may automatically renew services at the prevailing market price.

IFT represents and warrants the software service shall function as publicly marketed. If for any reason the software shall fail to perform its core functionality, IFT shall undertake all reasonable and commercially available efforts to rectify and "fix" any software related issues within a reasonable period, as may be mutually agreed upon by the parties. The information contained in this document is hereby approved by the individual with the authority to sign on behalf of the Agency/Organization.

In Force Technology, Inc.

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

To Accept this quotation, please sign and date below:

By: Antoinette Lopatka

Print Name: Antoinette Lopatka

Title: Business Administrator

PBIS (Positive Behavior Intervention and Support) Coordinator  
for grades K-6

Responsibilities include:

- Coordinating and attending monthly PBIS meetings
- Coordinating and planning monthly blowouts
- Taking inventory, ordering, and stocking school store monthly
- Coordinating with the PTA for circulation of school store monthly
- Creating and distributing documents that relate to the execution of the PBIS program
- Keeping records of school store certificate purchase/usage as well as Lunch Buck awards and rewards
- Coordinating and Executing the Little Bucks of the month program
- Coordinating the "Check in-Check" out program at the start of each quarter
- Acclimating new teachers to the PBIS program
- Executing any new initiatives related to PBIS

\*Any other responsibilities assigned by building administrators



Educere LLC  
455 Pennsylvania Ave, Suite 140  
Fort Washington, PA 19034

## QUOTE

Date	Quote
6/20/2023	06202023

Bill TO:
Dunmore Public School 300 West Warren Street Dunmore, PA 18512-1992

Description	QTY	RATE	Total
<u>2023-2024 School Year</u>			
Dunmore Public School - Founders Academy Seat Licenses	20	\$1999.00/seat	\$39,980.00
Contact - <a href="mailto:mmark@educere.net">mmark@educere.net</a>		Total	\$39,980.00

*\*Founders Academy Seats expire at the end of the academic year.*

455 Pennsylvania Ave  
Suite 140  
Fort Washington, PA 19034  
215.283.0380 • (Fax) 215.283.9766  
[www.educere.net](http://www.educere.net)

*Courses and course detail are subject to change*

# Dunmore High School Athletic Department Handbook

Created July 2023





## Introduction

The Dunmore School District Athletic Program is a member of the Pennsylvania Interscholastic Athletic Association, Inc. (PIAA) and follows in the belief that all students should have equal opportunity to participate in all levels of interscholastic athletics regardless of race, color, sex, creed, religion or ethnic background.

The Dunmore School District Athletic Program provides to all persons equal access to all categories of employment regardless of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, handicap/disability or genetic information.

Under the jurisdiction of District II of the PIAA, the Athletic Program is also a member of the Lackawanna Interscholastic Athletic Association (LIAA).

This handbook is provided as a reference to coaches, students and parents regarding the basic policies, procedures, rules and regulations that govern the operations of the Dunmore School District Athletic Program. The High School Principal has the responsibility for the adherence to and enforcement of PIAA, LIAA and DSD Policies, Procedures, Rules and Regulations by all members of the Athletic Program.

## Goals and Objectives of the DHS Athletic Program

The goals of the Dunmore School District Athletic Program are to:

1. Provide student-athletes with a safe, quality program to facilitate the development of character traits necessary to succeed on and away from the athletic arena.
2. Provide properly and gender equitably resourced programs with respect to facilities, uniforms, equipment, and scheduling, coaching and administrative oversight.
3. Student-athletes will learn, develop and improve the fundamental skills associated with selected sports to reach their potential while understanding the importance, and appreciate the benefits, of exercise and fitness.
4. Provide for the cooperation, collaboration and open communication within and among all athletic teams to encourage maximal student participation.
5. Promote and resource, within budgetary constraints, coaching professional development, student-athlete leadership workshops and parent-focused educational presentations.

## Dunmore School District Sports Teams

### Fall Sports

#### Varsity

Football-Boys

Golf-Girls & Boys

Soccer-Girls & Boys

Volleyball-Girls

Tennis-Girls

Cross Country-Girls & Boys

#### Sub Varsity

JH Football

Co-Ed Soccer

JH Cross Country

### Winter Sports

#### Varsity

Basketball-Girls & Boys

Swimming-Girls

#### Sub Varsity

Freshman Basketball-Boys

JH Basketball-Girls & Boys

### Spring Sports

#### Varsity

Baseball-Boys

Softball-Girls

Track-Girls & Boys

Tennis-Boys

#### Sub Varsity

JV Baseball-Boys

JH Softball-Girls

JH Baseball-Boys

JH Track-Girls & Boys

season will result in payment to replace the items.

14) Respect and keep all athletic facilities neat by disposing of all waste and trash and placing all equipment in its proper storage area prior to departing the facility.

15) Wish your opponents good luck before the Contest and congratulate them in a serious manner following either a victory or defeat. Always be humble in victory and gracious in defeat.

## Coaches Code of Conduct

The function of a coach is to educate students through participation in interscholastic competition. An interscholastic program should be designed to enhance academic achievement and should never interfere with opportunities for academic success. Each student should be treated with the utmost respect, and his or her welfare should be considered in decisions by the coach at all times. Accordingly, these are the following guidelines for coaches in the Dunmore School District:

1. The coach shall be aware that he or she has a tremendous influence, for either good or ill, on the education of the student and, thus, shall never place the value of winning above the value of instilling the highest ideals of character.
2. The coach shall uphold the honor and dignity of the profession. In all personal contact with students, officials, athletic directors, school administrators, the state high school athletic association, the media, and the public, the coach shall strive to set an example of the highest ethical and moral conduct.
3. The coach shall take an active role in the prevention of drug, alcohol and tobacco abuse.
4. The coach shall promote the entire interscholastic program of the school and direct his or her program in harmony with the total school program.
5. The coach shall master the contest rules and shall teach them to his or her team members. The coach shall not seek an advantage by circumvention of the spirit or letter of the rules.
6. The coach shall exert his or her influence to enhance sportsmanship by spectators, both directly and by working closely with cheerleaders, pep club sponsors, booster club, and administrators.
7. The coach shall respect and support contest officials. The coach shall not indulge in conduct which would incite players or spectators against the officials. Public criticism of officials or players is unethical.
8. The coach should meet and exchange cordial greetings with the opposing coach to set the correct tone for the event before and after the contest.

You will receive additional instructions on how to receive your results after completing the fingerprinting.

2. PA State Police clearance (ACT 34) - <https://epatch.state.pa.us>

In completing the PA State Police clearance, the "reason" is employment

3. Department of Human Services clearance (PA Child Abuse) (ACT 151) -  
<https://www.compass.state.pa.us/cwis/public/home>

**\*\*Once at this site create an individual account\*\***

In completing the Child Abuse History clearance, under the application purpose, check the box titled, "School Employee Governed by Public School Code".

**\*\*The PA State Police clearance and the Department of Human Services clearance can be printed and mailed to those depts.**

#### II) PA DEPARTMENT OF EDUCATION REQUIRED COACHING EDUCATION

Saturday, July 1, 2023

A coach must complete a course under each heading, annually, prior to holding practice with their students:

1. Concussion Training Course (must complete either of the two courses)

NFHS.Concussion In Sports -- What You Need to Know

ConcussionWise

2. Sudden Cardiac Arrest Training Course

CardiacWise

#### III) PIAA COACHING EDUCATION REQUIREMENTS

Wednesday, May 30, 2018

The following continuing educational courses will be required for coaches engaged at a PIAA Member School (Effective July 1, 2016\*): All Coaches must have these course completed within 2 years of being hired in the Dunmore School District.

Core Courses (complete a coaching education course and a First Aid course from either of the two providers below, once completed please submit a certificate or transcript for approval to the PIAA by creating a coach's profile, directions below):

Note: NO SPORT SPECIFIC COURSES WILL BE ACCEPTED.

OPTIONS:

#### First Aid Coursework:

First-Aid, Sport Supervision & Safety, Heat Illness Prevention, Student Drug and Alcohol Abuse, AED, and Cardiopulmonary Resuscitation (CPR)

Once completed, coaches will receive TWO certificates for all modules completed through SafeSchools Training. One certificate will be for the Fundamentals of Coaching coursework and the other will be for the First Aid coursework. Please contact your SafeSchools Account Manager to set this up. These certificates can then be uploaded to their Coaches' profile for approval by the PIAA.

If you have any questions or concerns, please contact Jennifer Grassel, PIAA Assistant Executive Director in the PIAA Office at (717) 697-0374, or (800) 382-1392.

### Parent/Guardian Code of Conduct

Parents/Guardians want the best opportunities for their student-athletes and therefore have a very influential role in the student-athlete's attitude towards the athletic team/program.

Participation in the Dunmore School District Athletic Program is a privilege. All stakeholders have responsibilities which accompany student-athlete participation. Parents/Guardians are expected to comply with the following guidelines:

1. Encourage self-advocacy with their student-athlete and encourage their Student-athlete to self-advocate by meeting with the coach to express concerns.
2. Support their student-athlete's efforts for success. Emphasize a team over self philosophy and appreciate that all player's roles are important to the success of any team.
3. Become familiar with and review the Athletic Handbook with their student-athlete.
4. Treat coaches, officials, parents and players with respect. Insist that their Student-athlete do the same.
5. Make every effort to attend parent meetings and other team-supportive activities.
6. Assure that their student-athlete attends all scheduled practices and contests.
7. Acknowledge and support the ultimate authority of the coaching staff to determine playing time, player selection and strategy. There will be no meetings held to discuss playing time of any student-athlete. Playing time is strictly at the discretion of the Head Coach.

4. A ticket is a privilege to observe the Contest, not a license to verbally assault others and be generally unruly towards, PIAA Officials, Coaches, Student-Athletes, or fellow Spectators.
5. Learn the rules of the Contest so that you may understand and appreciate why certain situations take place.
6. Show respect for the opposing players, coaches, spectators, and support groups. Treat them as you would treat a guest in your own home.
7. Respect the integrity and judgment of Contest officials. Understand that they are doing their best to help promote the student-athlete, and admire their willingness to participate in full view of the public.
8. Recognize and show appreciation for an outstanding play by either Team.
9. Refrain from the use of any controlled substances (alcohol, drugs, tobacco, etc.) before, and during Contests, and afterwards on or near the site of the Contest (i.e. tailgating).
10. Use only those cheers that support and uplift the Teams involved.

## PIAA Physical Form Requirements

The Dunmore School District requires all student-athletes to receive a comprehensive physical or re-certification form prior to participating in a particular sport season. The school district offers free physicals prior to the start of each season by Dr. Dempsey of the Wright Center. All forms can be obtained at [www.piaa.org](http://www.piaa.org). The Dunmore School District also offers online registration for student athletes' families. You can register at [www.familyid.com](http://www.familyid.com) and upload Section 6 of the Physical form to the site to complete the required paperwork.

If anyone has any questions on registering please feel free to contact our head trainer Mr. Scott Summers at [scott.summers@dunmoreshooldistrict.net](mailto:scott.summers@dunmoreshooldistrict.net) or Athletic Director Mr. Mark Finan at [finanm@dunmoreshooldistrict.net](mailto:finanm@dunmoreshooldistrict.net).

**INITIAL EVALUATION:** Prior to any student participating in Practices, Inter-School Practices, Scrimmages, and/or Contests, at any PIAA member school in any school year, the student is required to (1) complete a Comprehensive Initial Pre-Participation Physical Evaluation (CIPPE); and (2) have the appropriate person(s) complete the first six Sections of the CIPPE Form. Upon completion of Sections 1 and 2 by the parent/guardian; Sections 3, 4, and 5 by the student and parent/guardian; and Section 6 by an Authorized Medical Examiner (AME), those Sections must be turned in to the Principal, or the Principal's designee, of the student's school for retention by the school. The CIPPE may not be authorized earlier than June 1st and shall be effective, regardless of when performed during a school year, until the latter of the next

May 31st or the conclusion of the spring sports season.

athletic program and Dunmore High School. This can also be detrimental to a student-athletes future college and employment options.

Examples of inappropriate and offensive behaviors concerning participation in online communities may include depictions or presentations of the following:

1. Photos, videos, comments or posters showing the personal use of alcohol, drugs and tobacco e.g., no holding cups, cans, shot glasses etc.
2. Photos, videos, and comments that are of a sexual nature. This includes links to websites of pornographic nature and other inappropriate material.
3. Pictures, videos, comments or posters that condone drug-related activity. This includes but is not limited to images that portray the personal use of marijuana and drug paraphernalia.
4. Content online that is unsportsmanlike, derogatory, demeaning or threatening toward any other individual or entity (examples: derogatory comments regarding another school; taunting comments aimed at a student-athlete, coach or team at another school and derogatory comments against race and/or gender).
5. No posts should depict or encourage unacceptable, violent or illegal activities (examples: hazing, sexual harassment/assault, gambling, discrimination, fighting, vandalism, academic dishonesty, underage drinking, and illegal drug use).
6. Information that is sensitive or personal in nature or is proprietary to the athletic program or Dunmore High School, which is not public information (examples: tentative or future team schedules, student athlete injuries and eligibility status, travel plans/itineraries or information).

Please keep the following recommendations in mind as you participate in social media websites:

1. Set your security settings so that only your friends can view your profile.
2. You should not post your email, home address, local address, telephone number(s), or other personal information as it could lead to unwanted attention, stalking, identity theft, etc.
3. Be aware of who you add as a friend to your site – many people are looking to take advantage of student-athletes or to seek connection with student-athletes.
4. Consider how the above behaviors can be reflected in all Facebook applications. If you are ever in doubt of the appropriateness of your online public material, consider whether it upholds and positively reflects your own values and ethics as well as the athletic program and Dunmore High School. Remember, always present a positive image and don't do anything to embarrass yourself, the team, your family or Dunmore High School.

The Dunmore Athletic Department will use Twitter, Facebook, Dunmore Athletics Website, and HUDL to promote its school district activities. These social media outlets are provided as a

## All Star/All Regional Selections

Dunmore High School participates in the Lackawanna Interscholastic Athletic Association (LIAA). Each year the coaches of each sport come together to select All-Stars for their respective sports at the Varsity level. The selection process varies from sport to sport on how any athlete are chosen for a particular team. However, the common theme for the Coaches All Star Teams is that our coaches cannot vote for their own athlete. Therefore, how an athlete selected is completely out of our coaches' control. In contrast, the sports staff of the Scranton Times chooses All-Regional selection for each sport.

## Wall of Fame

The Dunmore Athletic Department strives to honor all student-athletes who achieve All-State status during their careers at Dunmore High School. Any athlete who achieves 1st-Team All-State will have their number retired and place on our Wall of Fame outside of the gymnasium. For any sport where All State status is given without designation (ex. Soccer), the athlete will receive Wall of Fame Status. These retired jerseys will stay out of circulation at the Varsity level only for a 5-year period. After that period has elapsed, the Head Coach reserves the right to put that number circulation for team usage.

Commented [MF1]:

## Signing Ceremonies

The Dunmore School District recognizes any senior who will continue their Academic and Athletic career at the collegiate level. In coordination with the Athletic Director, Guidance, and Administration the senior athlete must inform each party of their future plans. Once the all parties have been notified, a date is set for the athlete, family, team, coaches, and administration to have a signing ceremony.

## Transportation

In conjunction with Pete's garage, the Dunmore School District uses their services to transport athletes to and from each athletic event. The Head Coach is responsible for the team's actions while traveling on the buses. All student-athletes are required to travel with the team to and from each game. When an Issue arises and the student-athlete cannot travel with the team, the player must notify the coach 24 hours prior to the event. The player must give either Mr. Hopkins (Grades 10 through 12) or Mr. Lucas (Grades 7 through 9) asking permission for this exemption. In addition, the student-athlete must travel with their parent/guardian are not permitted to bring any other athlete with them without the school's permission.



## Fundraising Policy

Each program within our athletic department at the discretion of the head coach has the ability to fundraise for their respective programs. All fundraising must receive permission by the high school principal Mr. Tim Hopkins before proceeding with their event. The purpose of fundraising is give the student athlete additional equipment/clothing that exceeds the coaches' yearly budget. In addition, all equipment/clothing purchased by the school will be collected and return after each season. The fundraising items purchased will stay with the student athlete at the conclusion of the season unless other arrangements have been made prior to the purchase of the equipment/clothing by the team and coach. Lastly, the funds raised will be submitted to the DHS Student Activity Fund to Dee Capocci. The head coach will be responsible for offering a detailed account of the fundraising event and will be solely responsible for the allocation of the funds for their respective programs.

## Sports Breakfast

The Dunmore Booster Club each year sponsors a Sports Breakfast as an end of the year banquet. The purpose of this event is a way of honoring all of its Senior Athletes, Cheerleaders, Miss Buck, Majorettes, and Team championship teams from the past school year. Also any athlete that earns 1st Team, 2nd Team League Honors, All Regional Honors, or All State Honors will also be recognized at the Breakfast. In conjunction with the Athletic Director and Administration, the Booster Club coordinates the program. They are solely responsible for the costs of this event. Without their tireless support of Dunmore Athletics throughout the school year with various fundraising ventures, this banquet wouldn't be possible.

# **LIST OF BUS DRIVERS 2023-2024**

**DONNA SABIA**

**VALERIE AZZARELLI**

**GENERO CALCIANO**

**PETER SABIA JR**

**ROBERT BISTRAN**

**REESE THOMAS**

**RICHARD S. QUINN**

**CHRISTOPHER FRITZ**

**BERNARD PAUL FRYER**

**RANDOLPH ARMITAGE**

**MICHAEL JOHN MCGRAW**

**CHERLYL MACKILIUNAS**



STEPHANIE GEHMAN  
Director – Athletic Training Programs

ph. 215-421-2058  
stephanie.gehman@lvhn.org  
LVHN.org

Dunmore School District  
Attn: Ms. Antoinette Lopatka

July 19, 2023

To Ms. Antoinette Lopatka

On behalf of the Lehigh Valley Health Network (LVHN), we are pleased to present the Dunmore School District with this Sports Medicine and Sponsorship proposal. We are excited about this opportunity to serve and support Dunmore School District Athletics under a 5-year contract extension.

LVHN to provide the following services and sponsorship as Dunmore School District's exclusive Sports Medicine Provider:

**Personnel & Services:**

- Two (2) Athletic Trainers to cover all required athletic games, practices, and training room hours at NO COST. Additional coverage for tournaments and/or Sunday events will be billed at a per diem rate.
- Athletic training services with coverage at practices and home games
- Baseline and post IMPACT Testing
- Care coordination providing accelerated access to care for injured student athletes
- Sports performance consultation services

**Sponsorship:**

- Loyalty Sponsorship in Years 1 and 3: \$30,000
- Annual Sponsorship: \$25,000
- Annual Scholarship Sponsorship: \$1,000
- Annual AT Supply Budget: \$5,000

In return, LVHN shall receive the following benefits:

- Recognition of the Lehigh Valley Orthopedic Institute as the Official Sports Medicine Provider of the Dunmore School District
- LVH banners (mutually acceptable to the District and LVHN) in gymnasium, outdoor athletic fields and other athletic areas
- PA announcements at home football games
- Full-page print ad in athletics programs
- LVHN logo printed on game tickets
- Co-branded media backdrop for award presentations, co-branded table skirts and co-branded tents

We look forward to discussing this proposal with you in the near future as we are thrilled to continue to serve and support Dunmore School District Athletics to the fullest. Please do not hesitate to contact me directly at (215) 421-2058 with any questions that you may have. Thank you.

Sincerely,

Stephanie Gehman  
Director – Athletic Training Programs

CONFIDENTIAL

cause by providing written notification to LVHN at least sixty (60) days prior to the end of the school year.

Section 2: Clinic Space and Equipment.

1. The clinic spaces shall be furnished by District consistent with the terms of this Agreement and as set forth in the attached Exhibit A at no financial cost to LVHN (the "Clinic Space"). Said furnishing provided by District as set forth in the attached Exhibit A shall remain the property of District upon termination or expiration of this Agreement. Upon termination or expiration of this Agreement, LVHN shall leave the Clinic Spaces in the same condition that the Clinic Spaces existed on the Effective Date, ordinary wear and tear excepted. LVHN is responsible for maintaining an inventory of supplies (first aid, medical, treatment and rehabilitation) and advising District when supplies should be reordered. The Services shall not require equipment, supplies or therapeutic modalities unavailable at the District. Except as otherwise provided herein, District shall not pay any costs related to equipment and supplies for the Clinic Spaces or the Services contemplated under this Agreement.

Section 3: Services Provided by the District.

District shall be responsible for the reasonable and necessary provision and cost of electricity, heating, air conditioning, water, telephone service, facsimile transmission, internet access and custodial services for the Clinic Spaces, provided that District shall have no liability for the unavailability of any such service for reasons beyond District's control.

Section 4: LVHN Services.

LVHN shall provide the following services and personnel to render such services under this Agreement.

- (a) Clinic Operations. On an annual basis during the Term, LVHN and the District shall confer and agree to a schedule for Services to be provided at the District. LVHN agrees to operate Clinic during normal operating hours, Monday to Friday during the academic year for those days that each School is open and as consistent with the schedule agreed to by the parties. Services will be offered by appointment in the summer months and over holiday breaks as mutually agreed to by the parties. The School must be open and designated School staff must be available for Services to occur at School (Providers will not perform Services in the building without School staff in the building).
- (b) Staffing. For each Provider who is engaged by LVHN to provide Services pursuant to this Agreement and who will come in direct contact with children,

LVHN shall comply with all child abuse and criminal background clearances required by applicable law and provide reports regarding such to District.

(c) Non-guarantee of Services. District acknowledges that LVHN will use reasonable efforts to have Providers available, but Providers may not always be available to provide Services during the hours of operation set forth in Section 4(a).

(d) Performance of Services.

- i. LVHN shall perform the Services in accordance with all applicable laws, ordinances and regulations of any governmental authority having jurisdiction and, without limiting the foregoing, LVHN shall comply with all applicable laws, ordinances and regulations regarding confidentiality and LVHN's obligation to protect the confidentiality of confidential information LVHN receives in performing the Services. This paragraph will survive the termination or expiration of this Agreement.
- ii. LVHN shall provide physical and occupational therapists licensed by the state of Pennsylvania to provide the Services pursuant to this Agreement. Additionally, LVHN may, at its own discretion, assign a non-employee intern to observe the physical and occupational therapists. LVHN shall provide appropriate equipment for physical and occupational therapists to perform required duties.
- iii. LVHN shall complete all IEP paperwork provided by the District related to the Services. Further, LVHN's Providers shall complete regular entries in the District's records regarding the Services provided to students pursuant to this Agreement.

Section 5: District Responsibilities.

- (a) District acknowledges that District is solely responsible for the administration, interpretation and operation of District policies and procedures. District acknowledges and agrees that the Providers rely on direction provided by District in respect to its policies and procedures. Notwithstanding the foregoing, Providers shall comply with all District policies and procedures and rules and regulations which have been provided to LVHN. District acknowledges and agrees that Providers shall not engage in activities or perform services except as set forth in Section 4.
- (b) District agrees that District shall be responsible for obtaining prior written signed consent of each student and, as applicable, the parent or legal guardian of all students who will receive Services prior to any Services, as well as a completed student intake form, and other required documentation, as determined by LVHN. Providers shall not provide Services to any student without such written consent

and other required documentation. All consent forms and intake documents will be provided by LVHN.

Section 6: Services Fee.

- (a) District shall pay to LVHN a monthly fee at a rate of ninety dollars per hour (\$90) for its provision of the Providers (collectively, the "Provider Services Fee"). Said Services may be billed in 15 minute increments. Payment of the Provider Services Fee shall be made within twenty (20) days following District's receipt of a monthly invoice or bill from LVHN.
- (b) If any payment of fees due under this Agreement shall not be paid within twenty (20) days of the date when due, such unpaid amounts shall be considered delinquent, and shall be assessed a late fee in the amount of five percent (5%) of the unpaid amount. Assessment of such late fees shall not limit or preclude any other legal or equitable right or remedy to which LVHN may be entitled under this Agreement or otherwise. LVHN may amend the Provider Services Fee through written notice to District provided that the effective date of the new Provider Services Fee is not less than sixty (60) days after the date of such written notice.
- (c) Notwithstanding anything herein, the Parties agree and acknowledge that at all times during the Term, the Provider Services Fee shall remain consistent with fair market value.

Section 7: Maintenance and Repairs.

All repairs and replacement of the Clinic Spaces and the common areas at each School shall be made by District at its sole expense, except that any repairs and replacements which are necessitated by the negligence or willful misconduct of LVHN or its personnel will be borne by LVHN. District shall ensure that each School keeps the Clinic Space and the common areas at each School at all times in good order, condition and repair, and in a clean, sanitary and safe condition in accordance with all applicable laws, ordinances and regulations of any governmental authority having jurisdiction to School buildings generally. Any greater degree of sanitation, cleanliness or sterile condition is the responsibility of LVHN.

Section 8: Professional Liability, Insurance and Indemnification.

- (a) Professional Liability. LVHN agrees to maintain professional liability insurance covering claims related to the Services provided pursuant hereto, in an amount no less than the greater of \$1,000,000 per incident or the minimum amount specified by applicable federal or state law. Upon request, LVHN shall provide to District a copy of a certificate of insurance or other evidence of the existence of such insurance. LVHN's obligations pursuant to this paragraph will survive the expiration or termination of this Agreement.

- (b) Insurance. During the Term, District shall maintain in force adequate insurance, in each case with insurers reasonably acceptable to LVHN, with policy limits sufficient to protect and indemnify LVHN and its affiliates, and each of their officers, directors, agents, employees, subsidiaries, partners, members, controlling persons, and successors and assigns, from any losses resulting from District's acts or omissions or the acts or omissions of District's agents, contractors, or employees. LVHN shall be listed as additional insured under such policy, and District shall forward a certificate of insurance verifying such insurance upon the LVHN's written request, which certificate will indicate that such insurance policies may not be canceled before the expiration of a 30-day notification period and that LVHN will be immediately notified in writing of any such notice of termination.
- (c) Hold Harmless and Indemnification. District shall defend, hold harmless and indemnify LVHN against any and all claims, liabilities, damages, or judgments asserted against, imposed upon or incurred by LVHN, including reasonable attorneys' fees, that are primarily caused by (i) the negligent acts or omissions of District in the discharge of its responsibilities under this Agreement; (ii) any breach of District's representations or warranties under this Agreement; and/or (iii) any failure by District to perform any of their covenants or obligations under this Agreement.

#### Section 9: Default.

- (a) If at any time during the term of the Agreement, LVHN shall be in default in any of its covenants or agreements made herein and shall fail to cure the same within thirty (30) days after written notice or demand therefore is served upon LVHN by District, District shall thereupon be entitled to terminate LVHN's rights under this Agreement and to pursue any and all remedies of District available at law or in equity with respect to such default.
- (b) If at any time during the term of this Agreement, District shall be in default in any of its covenants or agreements made herein and shall fail to cure the same within thirty (30) days after written notice or demand therefore is served upon District by LVHN, LVHN shall thereupon be entitled to terminate this Agreement and to pursue any and all remedies of LVHN available at law or in equity with respect to such default.

#### Section 10: Privacy/Confidentiality.

- (a) The parties acknowledge that LVHN is a "Covered Entity" as that term is defined at 45 C.F.R. § 160.103. As such, the parties agree to comply with applicable requirements of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d et seq. ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act ("HITECH Act"), as each may be amended from time to time, and any current and future regulations promulgated thereunder, including without limitation the federal privacy

regulations contained at 45 C.F.R. Part 160 and Part 164, Subpts. A and E (the "Federal Privacy Regulations"), the federal security standards contained at 45 C.F.R. Part 160 and Part 164, Subpts. A and C (the "Federal Security Regulations"), the federal breach notification rules contained at 45 C.F.R. Part 160 and Part 164, Subpts. A and D, and the federal standards for electronic transactions contained at 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements." The parties agree not to use or further disclose any Protected Health Information, as defined in the Federal Privacy Regulations, other than as permitted by the HIPAA Requirements and all other applicable laws, or as otherwise authorized by the patient in accordance with applicable laws.

- (b) The terms of this Agreement and any information exchanged in connection therewith shall be confidential and shall not be disclosed by any party, unless required by law or as authorized in writing by the other parties. In the event of a breach or threatened breach of this provision, any non-breaching party shall be entitled to an injunction restraining any disclosure in whole or in part of information protected by this section. Nothing herein shall limit a non-breaching party from pursuing any other remedies available to it for a breach of this section including the recovery of damages.
- (c) Transfer of any information about a student between the parties from a student's educational records shall be made only with the student's written consent, as obtained by District as consistent with Section 5(b), unless notice of such transfer is otherwise permitted by applicable federal or state law. The parties shall comply with all applicable federal and state laws regarding the confidentiality of a student's personal educational record, including without limitation the Family Educational Rights and Privacy Act ("FERPA").
- (d) All medical records and case histories of patients treated by LVHN shall be kept at the Clinic, and shall be the property of the District.

Section 11: Miscellaneous.

- (a) Notices. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "Notice") shall be in writing and addressed to the parties at the addresses set forth below (or to such other address that may be designated by the receiving party from time to time in accordance with this Section). All Notices shall be delivered by personal delivery, nationally recognized overnight courier (with all fees prepaid), email, or certified or registered mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only if: (a) the receiving party has received the Notice and (b) the party giving the Notice has complied with the requirements of this Section:

If to LVHN:	Legal Services Department
	Lehigh Valley Health Network



Attn: Lana Ros  
Three City Center  
515 Hamilton St, Suite 200  
Allentown, PA 18101  
Lana.Ros@lvhn.org

If to District: Dunmore Area School District  
300 W Warren St.  
Dunmore, PA 18512  
Attn: \_\_\_\_\_

Such addresses may be changed by either party by written notice as to the new address delivered to the other party at the address provided above. The parties hereby agree that legal counsel for District may provide notice on behalf of District and that legal counsel for LVHN may provide notice on behalf of LVHN.

- (b) Subcontracting. LVHN reserves the right to subcontract for the performance of any of its obligations under this Agreement. Where appropriate, when the term "LVHN" is used, such term shall also include any of LVHN's subcontractors.
- (c) No Assignment. Except as otherwise provided herein, neither party shall assign this Agreement or its rights or duties hereunder without the express written permission of the other party; said permission may be withheld in either party's absolute discretion.
- (d) Modification. Any modification to this Agreement shall be in writing and signed by both parties except as specifically set forth herein.
- (e) Independent Contractor. None of the provisions of this Agreement are intended to create, nor shall be deemed or construed to create, any relationship between or among the parties other than that of independent contractors. Except as otherwise provided, neither of the parties shall be construed to be the agent, partner, co-ventures, employee or representative of the other. None of the provisions of this Agreement are intended to create or to be construed as creating any agency, partnership, joint venture or employment relationship between or among District, LVHN, or any of their respective employees, subcontractors, agents or representatives.
- (f) Governing Law. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania and is subject to all applicable federal and state laws, rules and policies.
- (g) Partial Invalidity. The invalidity or unenforceability of any particular provision(s) of this Agreement shall not affect the other provisions hereof, and the Agreement shall be construed in all respects as if such invalid or unenforceable provision(s) were omitted.

- (h) Waiver. The failure of either party to insist in any instance upon performance of any terms or conditions of this Agreement shall not be construed as a waiver of future performance of any such term, covenants or condition, but the obligations of either party with respect thereto shall continue in full force and effect.
- (i) Multiple Counterparts and Execution of Agreement. This Agreement may be executed in multiple counterparts, each of which shall be an original, but all of which shall constitute one and the same document. The parties further agree that any facsimile or electronic signature shall be deemed to have been fully delivered and shall be as effective as an original signature and shall be equally binding as though delivered directly by hand to each other. LVHN hereby represents and warrants to District that the individual executing this Agreement on behalf of LVHN has the full right and authority to enter into this Agreement and bind LVHN to this Agreement.
- (j) Headings. The headings of the paragraphs contained herein are for convenience only and do not define, limit or construe the contents of such paragraphs.
- (k) Limitation on Control.
- i. Additional Health Care Services. If in the opinion of the Provider that a student requires healthcare and/or consultation services beyond those normally expected from that Provider, it shall be the responsibility of the student and his/her legal representative to make individual arrangements, including financial arrangements, for those healthcare and/or consultation services. Further, in the event a student, in the judgment of the Provider, requires urgent treatment, such Provider shall refer the student to the type of medical facility determined by the Provider to be appropriate for that particular treatment. The parties acknowledge and agree that the Provider's recommendations are solely for the convenience of the student, and the parties shall inform students of their right to choose their own health care provider.
  - ii. Independent Clinical Decision-making. Providers shall at all times exercise her/his independent medical judgment in provider Services under this Agreement.
  - iii. Service Limitations. The parties acknowledge and agree that the Services provided pursuant to this Agreement are discrete in nature and that District shall retain full authority and responsibility for the care of its students. Except as is necessary and related to the provision of the Services described herein, LVHN shall not be responsible for providing any other services to District students pursuant to this Agreement.

- (l) Fraud and Abuse. The parties agree that any benefit to either party does not require, is not payment for and is not in any way contingent upon the referral or other arrangement for the provision of any item or service reimbursed under Medicare or Medicaid. Neither party will knowingly or intentionally conduct itself in such a manner as to violate any applicable federal or state law, rule or regulation.
- (m) Anti-Discrimination. In compliance with federal law, including the provisions of Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, and the Americans with Disabilities Act of 1990, each party hereto will not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its administration of its policies.
- (n) Use of LVHN Name or Marks. District shall not use LVHN's name, logos, or trademarks in any manner, including, without limitation, in any advertising, promotional material, press release, publication, public statement, or announcement, or through any form of other media, written or oral, without the prior written consent of LVHN, which consent may be granted or withheld in LVHN's sole and absolute discretion.
- (o) Complete Agreement. All negotiations, considerations, representations and understandings between the parties are incorporated herein, and this Agreement, including all Exhibits attached hereto, represents the complete understanding of the parties and supersedes all prior or contemporaneous agreements, negotiations, discussions, and/or understandings, whether written or oral, related to the subject matter of this Agreement.

*[signature page follows]*

**EXHIBIT A**  
**LIST OF SCHOOLS, AND CLINIC SPACES AND FURNITURE PROVIDED BY**  
**DISTRICT**

<b>School Name and Location</b>	<b>Clinic Space Description</b>	<b>Furniture to be Provided</b>
Dunmore High School  300 W. Warren Street, Dunmore, PA 18512	District shall provide an appropriate room or rooms and maintain such rooms and the furniture and equipment therein in good operating condition.	Suitable furniture to conduct services including seating, desks or a table, a locked storage cabinet, and access to a telephone line and school radio if used in the School.
Dunmore Middle School  300 W. Warren Street, Dunmore, PA 18512	District shall provide an appropriate room or rooms and maintain such rooms and the furniture and equipment therein in good operating condition.	Suitable furniture to conduct services including seating, desks or a table, a locked storage cabinet, and access to a telephone line and school radio if used in the School.
Dunmore Elementary Center  300 W. Warren Street, Dunmore, PA 18512	District shall provide an appropriate room or rooms and maintain such rooms and the furniture and equipment therein in good operating condition.	Suitable furniture to conduct services including seating, desks or a table, a locked storage cabinet, and access to a telephone line and school radio if used in the School.

## PHYSICAL AND OCCUPATIONAL THERAPY SERVICES AGREEMENT

THIS AGREEMENT ("Agreement"), effective as of the \_\_\_\_ day of August, 2023 ("Effective Date"), by and between Lehigh Valley Health Network, Inc., ("LVHN") ("LVHN"), and the DUNMORE AREA SCHOOL DISTRICT ("District").

### WITNESSETH THAT:

WHEREAS, District desires to promote a wide range of school-based occupational and physical therapy services to improve the health status of students and wishes to offer such services through school-based clinics (each a "Clinic") at certain schools (listed in Exhibit A) located within District (each a "School");

WHEREAS, LVHN has a charitable mission to the community which includes an objective to integrate and enhance access to, and the delivery of, preventive and primary care services to students, thereby improving the health, well-being and school performance of students;

WHEREAS, LVHN is willing to expend the time and resources and devote the attention to District students by being accessible to such District students to deliver school-based occupational and physical therapy services (as further described in Section 4 of this Agreement) directly and/or through its subcontracted providers ("Provider" or "Providers") at the Clinic located in each School (the "Services"); and

WHEREAS, District can provide LVHN access to use, during its hours of operation, a private, closed space at each School, for the operation of the Clinics, as well as access to use common areas in and around each School necessary to provide the Services on the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the foregoing and the terms and conditions hereof, the parties hereto agree as follows:

#### Section 1: Term and Termination.

- (a) This Agreement shall commence on the Effective Date and shall continue for a period of one year ("Initial Term"). This Agreement will automatically renew for successive one (1) year terms, unless either party notifies the other party sixty (60) days' prior to the renewal date of their intent to terminate, (each a "Renewal Term" and collectively, with the Initial Term, "Term").
- (b) In the event LVHN is unable to provide staffing for the Services set forth under Section 4, LVHN may terminate this Agreement at any time upon ten (10) days' prior written notice to District.
- (c) This Agreement may be terminated by LVHN at any time upon sixty (60) day's written notice the District. The District may terminate this Agreement without

IN WITNESS WHEREOF, the parties, intending to be legally bound hereto, have caused this instrument to be executed as of the date first above written.

**DUNMORE AREA SCHOOL DISTRICT**

By: Antoinette Lopatka

Name (Printed): Antoinette Lopatka

Title: Business Administrator

Date: 8/16/2023

**LEHIGH VALLEY HEALTH NETWORK, INC.**

By: Amy Nyberg

Name (Printed): Amy Nyberg

Title: SVP, Ambulatory Services

Date: 8/21/2023

# DUNMORE SCHOOL DISTRICT

## Ala Carte Menu

2023/2024

### **SNACKS:**

Baked Low Fat Cookies	\$0.40 each or 3 for \$1.15
Fruit Snacks	\$1.00
Baked Chips	\$0.75
Baked Doritos	\$0.75
Baked Cheetos	\$0.75
Sunchips	\$0.75
Snack Mix	\$0.75
Granola Bar	\$0.75
Soft Pretzel - Small	\$0.85
Soft Pretzel - Large	\$1.50
Cheese Sauce	\$0.50
Cheese Stick	\$1.00
Pudding	\$1.00
Ice Cream	\$1.00
Rice Krispie Treat	\$1.25
Churro	\$1.25
Nachos with Cheese	\$1.50
Smoothy	\$2.25

### **SIDES:**

Vegetable Side (Hot or Fresh)	\$0.75
Fruit Side (Fresh or Canned)	\$0.75

### **BEVERAGES:**

Bottled Water (8 ounce)	\$0.65
Bottled Water (16 ounce)	\$1.00
Milk (assorted flavors)	\$0.65
100% Fruit Juice (4 ounce)	\$0.65
Switch	\$1.25
Gatorade G2	\$1.50
Gatorade Zero	\$2.00
Flavored Water	\$1.25
Coffee	\$1.50

KG Classroom Snack/Drink	\$1.30
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Extra Breakfast Entrée	\$1.10
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Extra Lunch Entrée	\$2.25
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Breakfast and Lunch Meals	\$0.00
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*Items are subject to change.  
Additional items may be  
added throughout the school  
year, as items  
become available.*

## AUGUST SUPERINTENDENT'S NOTES 8/16/23

- I would like to recognize and congratulate several students as well as Mr. Ferris and Mr. Rennekamp, our STEM instructors for their efforts and success in the NEPA Regional Bridge Building Competition. It was held at North Pocono High School.
  - Kaylie Zimmer placed first
  - Sienna Delfino placed second
  - Giulietta Escobar placed fifth
    - Kaylie and Sienna travelled to Chicago to compete in the International Bridge Building Competition
    - Kaylie and Sienna place 23<sup>rd</sup> and 25<sup>th</sup> at the International competition
- I would like to recognize and congratulate Mrs. Telnock and her Computer Club members for their outstanding performance at the Regional PA Media and Design Competition held at Keystone College.
  - Ava Cuchara, Smera Shrestha and Anna Jacquinot – 1<sup>st</sup> place in the Logo Category
  - Saran Joiya, William Muir and Carson Jones – 1<sup>st</sup> place in the 3D Design Category
    - Special thanks to Mr. Ferris
  - Michael McKenna, Tyler Dougher and Aaron Mecca – 1<sup>st</sup> place in the Animation Category
    - The 1<sup>st</sup> place category winners advanced to the State Media and Design Competition in Carlisle at Dickenson College
- Our WVIA Artists
  - Visual Art – Barr Alobid
  - Performance Art – Emma Renard
    - Thanks to Mrs. Hogan and Mrs. Zywicki for their hard work and leadership
- I would like to recognize and thank Miss Corbett, Miss Finnerty and Mrs. Jennifer Dempsey from the DEC for their work with the Scranton Chamber of Commerce and their Workforce Development Department.
  - The ladies were featured in videos created to understand and explain the education profession and we could not have found three better representatives of our District
- I would like to inform everyone of a field trip our Autistic Support Program took during the last week of school to the Honkey Tonk restaurant. Students were given a budget and practiced ordering their own meal, receiving their own check, calculating the tip, determining with bills and coins to use and so on. They worked on their social skills interacting with wait staff and other patrons.
  - This exercise was fully funded from the profits of our school store. The store is totally operated by these students and turned a profit of \$2,652.55 this year.
  - They also have field trips to SAMS CLUB and other practical experiences.
  - Thanks to Mrs. Noone, Mrs. Burgette, and Mrs. Chorba as well of all of the paraprofessionals that work so hard with our students
- Our STEM students went and conquered the RailRiders Trebuchet Competition
  - 1<sup>st</sup> place – displaying their outstanding talents in medieval combat tactics
  - Kaylie Zimmer, Catherine Gilhooley, Sienna Delfino, Nathan McMynne, and Mackenzie Witkowski won the in-house trebuchet competition at Dunmore to be able to compete in the railriders competition, which our students placed 1st.
    - Thanks to Mr. Ferris and Mr. Rennekamp again



**IV. PERSONNEL**

- A. Motion by Mr. Muracco seconded by Mr. Butler to accept the Personnel Reports.  
**ALL PRESENT WERE IN FAVOR**
- B. Motion by Mr. Muracco seconded by Ms. Libassi to appoint Kristy Hinton and Maura Irving, DHS National Honor Society Moderators effective immediately.  
Terms are defined in the Agreement with the Dunmore Federation of Teachers.  
**ALL PRESENT WERE IN FAVOR**
- C. Motion by Mr. Hallinan seconded by Ms. McDonough to appoint Ashley Coar, Mentor Teacher in the DEC effective date August 28, 2023. Terms are defined in the Agreement with the Dunmore Federation of Teachers.  
**ALL PRESENT WERE IN FAVOR**
- D. Motion by Mr. Coleman seconded by Mr. Hallinan to accept resignation from Elizabeth Corbett, DEC Guidance Counselor effective date July 1, 2023.  
**ALL PRESENT WERE IN FAVOR**
- E. Motion Ms. Libassi seconded by Mr. Muracco to appoint Jillian Paulus, DEC Guidance Counselor effective date August 28, 2023. Terms are defined in the Agreement with the Dunmore Federation of Teachers.  
**ALL PRESENT WERE IN FAVOR**
- F. Motion by Mr. Bulter seconded by Ms. McDonough to appoint Kristin Perry and Stacy Karzenoski, Summer Reading Book Club Advisors. Terms are defined in the Agreement with the Dunmore Federation of Teachers.  
**ALL PRESENT WERE IN FAVOR**
- G. Motion by Mr. Muracco seconded by Mr. Coleman to accept the resignation from Mike Barrett Assistant Football Coach effective immediately.  
**ALL PRESENT WERE IN FAVOR**
- H. Motion by Ms. McDonough seconded by Mr. Coleman to appoint Vince Fedor, Volunteer Cross Country Coach  
**ALL PRESENT WERE FAVOR**
- I. Motion by Mr. Butler seconded by Mr. Hallinan to accept the resignation from Shelby Gallis, Special Education Teacher effective immediately.  
**ALL PRESENT WERE IN FAVOR**
- J. Motion by Mr. Muracco seconded by Mr. Hallinan to accept the resignation from Kim Ahern, FOR Club Advisor effective immediately.  
**ALL PRESENT WERE IN FAVOR**
- K. Motion by Mr. Coleman seconded by Ms. Libassi to establish the PBIS (Positive Behavior Intervention and Support) Coordinator Position in the DEC. Compensation will be based on Club rates per the Terms as defined in the Agreement with the Dunmore Federation of Teachers. (See attached)  
**ALL PRESENT WERE IN FAVOR**

**V. EDUCATION**

- A. Motion by Mr. Muracco seconded by Mr. Hallinan to contract with Educere (Virtual Provider) for the 2023-2024 School Year at a cost of \$1,999.00 per student. (See attached)  
The District will only be charged for seats used.  
**ALL PRESENT WERE IN FAVOR**
- B. Motion by Mr. Butler seconded by Mr. Muracco to approve a Special Education Service Agreement with CIL for the 2023-2024 School Year.  
**ALL PRESENT WERE IN FAVOR**
- C. Motion by Mr. Butler seconded by Ms. Libassi to update Policies; 006 Meetings, 216.1 Supplemental Discipline Records & 251 Students Experiencing Homelessness, Foster Care and other Educational instability.  
**ALL PRESENT WERE IN FAVOR**

- D. Motion by Ms. Libassi seconded by Ms. McDonough to accept the promulgation of the ALL HAZARDS PLAN. This plan is adopted as the Dunmore School District Emergency Operation/All Hazards Plan for all Emergencies and Disasters occurring within the School district. This plan is designed to comply with all applicable Federal and State Regulations and provided with policies and procedure to be followed when dealing with Emergency conditions, along with proactive actions to take in order to avoid Emergency Situations.

This plan supersedes all previously developed emergency plans of the Dunmore School District.

ALL PRESENT WERE IN FAVOR

- E. Motion by Mr. Muracco seconded by Ms. Libassi to approve Special Education service Agreement with Children Service Center for the 2023-2024 School year.

ALL PRESENT WERE IN FAVOR

- F. Motion by Mr. Butler seconded by Mr. Coleman to approve the Dunmore School District's Athletic Handbook. (See attached)

ALL PRESENT WERE IN FAVOR

VII. FINANCE

- A. Motion by Mr. Muracco seconded by Mr. Hallinan to approve the following payrolls: 6/23, 7/7, 7/21 & 8/4/23:

6/23/23	\$404,002.20
7/7/23	\$381,544.60
7/21/23	\$373,700.85
8/4/23	<u>\$386,520.72</u>
	\$1,545,768.37

ALL PRESENT WERE IN FAVOR

- B. Motion by Mr. Hallinan seconded by Mr. Butler to accept the Treasurer's Report for the month(s) of JUNE & JULY 2023.

ALL PRESENT WERE IN FAVOR

- C. Motion by Mr. Coleman seconded by Ms. Libassi to approve the LIST OF BILLS; \$907,214.30.

ALL PRESENT WERE IN FAVOR

- D. Motion by Mr. Muracco seconded by Mr. Hallinan to accept the Activities Reports for month(s) of JUNE & JULY 2023.

ALL PRESENT WERE IN FAVOR

- E. Motion by Mr. Butler seconded by Ms. Libassi to accept Wage Tax-Collector's Reports for the month (s) of JUNE & JULY 2023.

ALL PRESENT WERE IN FAVOR

- F. Motion by Mr. Coleman seconded by Ms. McDonough to approve a five (5) year contract extension with Lehigh Valley Orthopedic Institute for Sports Medicine Services. There is no cost for this Service. The cost for PT and OT Services is \$90.00 an hours. (See attached)

ALL PRESENT WERE IN FAVOR

- G. Motion by Ms. Libassi seconded by Ms. McDonough to approve a contract with Northeast Data to upgrade WIFI and access points in the Jr/Sr High School. The Cost of materials is \$101,808.91 and will be purchased under PEPPM contract #533902-062. The installation cost will be \$34,333.00 for grand total of \$136,141.91 To be paid from Capital Projects upon completion.

ALL PRESENT WERE IN FAVOR

- H. Motion by Mr. Butler seconded by Ms. Libassi to approve an increase in Adult Athletic Ticket prices from \$3.00 to \$5.00.  
ALL PRESENT WERE IN FAVOR
- I. Motion by Mr. Muracco seconded by Mr. Hallinan to approve the List of Bus drivers For the 2023-2024 School Year. (See attached)  
ALL PRESENT WERE IN FAVOR
- J. Motion by Mr. Coleman seconded by Mr. Muracco to accept the Valuation of Market Value for the Dunmore School District as established by the State Tax Equalization Board for 2022.  
ALL PRESENT WERE IN FAVOR
- K. Motion by Mr. Hallinan seconded by Mr. Butler to approve a 2023-2024 contract with Klenzoid Inc. Water Specialists at a cost of \$4,718.00 per year. This is 5% increase over The prior year.  
ALL PRESENT WERE IN FAVOR
- L. Motion by Mr. Coleman seconded by Mr. Hallinan to approve a one (1) year contract With Cleveland Brothers Equipment Company for Inspection/preventative Maintenance on the District's Emergency Generator in the Jr/Sr High School. The cost of this contract is \$1,110.00. (Increase of \$72.00 from prior year)  
ALL PRESENT WERE IN FAVOR
- M. Motion by Mr. Muracco seconded by Ms. Libassi to ratify and approve Capital Project payments;

**RATIFY:**

Hemmler & Camayd	\$50,253.39
Scranton Electric Heating and Cooling Services	
- Mechanical App#1	\$5,211.00

**APPROVE:**

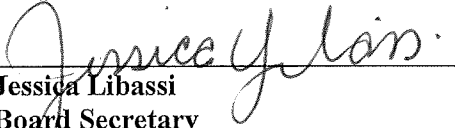
Hemmler & Camayd	\$4,502.46
Urban Electric	
- Electrical App#1	\$31,545.00
Spano Construction	
- General Contractor App#1	\$164,880.00
Scranton Electric Heating and Cooling Services	
- Plumbing App#1	\$4,069.00
- Plumbing App#2	\$7,873.00
- Mechanical App#2	\$3,694.00

ALL PRESENT WERE IN FAVOR

- N. Motion by Mr. Butler seconded by Hallinan to approve Ala Carte food prices for the 2023-2024 School Year. (See attached)  
ALL PRESENT WERE IN FAVOR

- O. Motion by Ms. Libassi seconded by Mr. Butler to approve the renewal of the Student Accident/Sports Policy with PA Church Insurance Agency for 2023-2024 School Year. Cummings Insurance is the Producer. The Cost of the Policy is \$10,981.00. (Decrease of \$5,014 from prior year)  
ALL PRESENT WERE IN FAVOR
- P. Motion by Mr. Muracco seconded by Ms. McDonough to approve the School Leader Liability Policy renewal for 2023-2024 School Year. The Policy is with the School Boards Insurance Co. of PA, Inc. Polizzi-kelly Insurance agency is the producer. The cost of the Policy is \$13,277.00. (Increase of \$241.00 from prior year)  
ALL PRESENT WERE IN FAVOR
- Q. Motion by Mr. Butler seconded by Mr. Muracco to approve payment to Three Lynns LP in the amount of \$48,929.21 for tax refund due to reassessment for The years 2018-2019 through 2022-2023. Documentation of the calculation is attached.  
ALL PRESENT WERE IN FAVOR
- VII. NEW BUSINESS – Mr. Hallinan asked for a moment of silence from Coach Henzes and Mr. Montero
- VIII. PRESIDENT'S REPORT – NONE
- IX. SUPERINTENDENT'S REPORT – See attached
- X. ADJOURNMENT  
Motion by Mr. Muracco seconded by Mr. Hallinan to adjourn to meet in Regular Session or at the call of the CHAIR.  
ALL PRESENT WERE IN FAVOR

Respectfully submitted,

  
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Jessica Libassi  
Board Secretary