

DUNMORE SCHOOL DISTRICT

**REGULAR MEETING
DECEMBER 1, 2020**

The Regular Monthly Meeting of the Dunmore Board of School Directors was held **Tuesday, December 1, 2020, at 6:15pm** in the High School Cafeteria.
Mr. Hallinan presided.

I. ROLL CALL OF DIRECTORS

MR. BUTLER	PRESENT
MR. COLEMAN	PRESENT
MR. HALLINAN	PRESENT
MR. HOLTHAM	NOT PRESENT
MR. KRANICK	PRESENT
MS. LIBASSI	PRESENT
MR. MCHALE	PRESENT
MR. SUMMA	PRESENT
MR. MURACCO	PRESENT

ALSO PRESENT: Mr. Marichak, Mrs. Lopatka, Atty. Matthew Dempsey

***** PUBLIC DISCUSSION –**

Anna Talluto Senior Co-Captain Girls Basketball – spoke to allow kids to play Sports
Greg Veater Dunmore Resident – asked why the District was moving Virtual

II. APPROVED MINUTES

Motion by Mr. Butler seconded by Mr. Coleman to approve the **MINUTES** of the Regular Meeting of **November 18, 2020**.
ALL PRESENT WERE IN FAVOR

V. EDUCATION

Motion by Mr. Summa seconded by Mr. Muracco to amend the **Health and Safety Plan Pertaining to our transition to a fully Virtual Education Model**. (See attached)
7 WERE IN FAVOR
1 OPPOSED– Mr. Coleman

- B.** Motion by Ms. Libassi seconded by Mr. Coleman to approve the **Memorandum of Understanding with the Dunmore Federation of Teachers** pertaining the **Transition to a fully Virtual Education Model**. (See attached)
ALL PRESENT WERE IN FAVOR

- C.** Motion by Mr. Coleman seconded by Mr. Kranick to allow varsity and junior varsity Athletics to begin on Friday, December 4th as agreed upon by the LIAA. Junior High Athletic, 7th, 8th and 9th grade are postponed until January 4, 2021.
7- OPPOSED
1- IN FAVOR – Mr. Coleman

For those who were unable to attend the meeting, I want to share my comments that were delivered at this evening's school board meeting.

I would just like to make a few comments about the current situation in moving from the hybrid model to the virtual model. From the start, I, like many of my fellow board members, have been committed to providing in-person education and I still stand by that this evening. I respect each individual school board member's vote on switching to all virtual, but I feel it is important to reiterate my stance.

Harrisburg has unfortunately put us and many other school districts in a very tough situation by forcing our hand in going all virtual. The attestation form forced upon us by Harrisburg that was signed by our superintendent and school board president was ambiguous and provided zero assistance. Harrisburg is not following the science and the recommendations of top health experts. Instead, Harrisburg is giving into the increasingly unreasonable demands of union leaders on the state and national levels. This is political and unfortunately our children and their education are being held hostage.

My opinions are formed on what I hear from medical experts and no one else. Some of them are on the national level and some are local doctors with whom I am friends with. The overwhelming consensus from medical experts is schools need to be open. Do not just take my word on it but do your research and it will confirm that students are safer and better off in school. Dr. Fauci, the top infectious doctor in this country made the following statement on Sunday morning that I would like to share.

"If you look at the data, the spread among children and from children is not very big at all, not like one would have suspected. So, let us try together to get the kids back and try to mitigate the things that maintain and push the kind of community spread we are trying to avoid"

Dr. Fauci 11/30/20

Since March, Harrisburg and state officials have failed our students. The negative impact of being in a hybrid setting or all virtual setting is immense. Students are falling behind academically at a rapid pace and struggling socially and emotionally. Our children not only need to be in school but want to be in school and it is our job to make that happen.

I am going to keep pushing for a quick return not only to hybrid learning but to five days a week with the option of allowing families to continue to choose virtual instruction if they so choose. Other districts in our region (Delaware Valley, North Pocono, Riverside and Mid Valley) are doing it safely and we can do the same. I am convinced. If our students and their teachers keep adhering to CDC recommendations on masks and social distancing and avoiding large gatherings, there is no reason schools should not be open. Our district has done a great job since August providing a safe education for our students. There is no reason this can not continue. I respect the difference in voting from my fellow board members and hope we can be back in school on January 4th.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE DUNMORE SCHOOL DISTRICT
AND THE DUNMORE FEDERATION OF TEACHERS FOR VIRTUAL INSTRUCTION**

This MEMORANDUM OF UNDERSTANDING ("MOU") made this 1st day of December, 2020,,by and between the DUNMORE SCHOOL DISTRICT ("District") and the DUNMORE FEDERATION OF TEACHERS LOCAL 907 ("Federation") (referred to collectively as "the Parties").

WHEREAS, The number of positive COVID-19 cases has increased in Lackawanna County, PA and the Dunmore School District accepts recommendations from the Department of Health to change its learning module from Hybrid to Virtual based on health and safety considerations, and

WHEREAS, the parties recognize the unique needs and circumstances of this situation and wish to enter into a Memorandum of Understanding for Virtual Instruction to adhere to Health and Safety requirements and have a mutual understanding of the ways in which the working conditions of employees represented by the Federation will be changed during the Virtual instruction period.

THEREFORE, in consideration of the mutual promises contained herein and intending to be legally bound hereby, the parties agree to the following terms of this agreement.

1. This agreement shall apply as long as, or whenever, the need for Virtual instruction exists either constantly or intermittently throughout the 2020-2021 school year. The need for Virtual instruction will be based on health and safety considerations, unless the parties mutually agree in writing to terminate this Agreement prior to then.

2. Terms will be consistent with applicable health and safety mandates, guidelines, and recommendations outlined in the District's School Board most recent Phased School Reopening

and sanitation will occur upon reasonable request of an employee.

11. The District agrees to hold harmless and indemnify classroom teachers against any and all claims which may be brought or threatened to be brought against them related to or arising out of providing lessons through virtual instruction.

12. Families will be notified of an enhanced acceptable use and confidentiality policy and that the reproduction, recording, or publication of live streamed or recorded lessons is strictly prohibited and the District will be responsible for notifying families and students. Students who do not adhere to these procedures shall be subject to consequences according to the District's Code of Conduct.

13. If the District returns to a Hybrid Instructional Module both the District and The Federation agree to return to conditions outlined in both the Hybrid Memorandum of Understanding and Addendum to the MOU agreed to in August, 2020 outlining expectations of a Hybrid Instructional Module.

14. If the District returns to a Traditional Learning Module both the District and The Federation agree to return to conditions outlined in the Collective Bargaining Agreement between the District and the Federation effective September 1, 2019 through August 31, 2022.

15. Should the district anticipate a change in the instructional model, the district will provide notice to the Federation as soon as possible prior to the transition. During this time, both parties agree there will be no lapse of instructional time between modules to ensure continuity of education.

16. Any disputes regarding this agreement shall be enforceable through the grievance procedure of the Collective Bargaining Agreement effective September 1, 2019 through August 31, 2022.

17. This Virtual Memorandum of Understanding (MOU) will not result in the layoff or

VII. NEW BUSINESS

VIII. PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

*** ACCEPTANCE OF REPORTS

Motion by Mr. Coleman seconded by Ms. Libassi to accept the Superintendent's Report and make it part of the MINUTES.
ALL PRESENT WERE IN FAVOR

X. ADJOURNMENT

Motion by Mr. Butler seconded by Mr. Summa to adjourn to meet in Regular Session or at the call of the CHAIR.
ALL PRESENT WERE IN FAVOR

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Michael Coleman", written over a horizontal line.

Michael Coleman
Board Secretary

DUNMORE SCHOOL DISTRICT

**SPECIAL MEETING
DECEMBER 7, 2020**

The Special Meeting of the Dunmore Board of School Directors was held **Monday, December 7, 2020, at 6:00pm** in the High School Cafeteria.

Mr. Hallinan presided.

I. ROLL CALL OF DIRECTORS

MR. BUTLER	PRESENT
MR. COLEMAN	PRESENT
MR. HALLINAN	PRESENT
MR. HOLTHAM	NOT PRESENT
MR. KRANICK	PRESENT
MS. LIBASSI	PRESENT
MR. MCHALE	PRESENT
MR. SUMMA	NOT PRESENT
MR. MURACCO	PRESENT

ALSO PRESENT: Mr. Marichak, Mrs. Lopatka, Atty. Matthew Dempsey

***** PUBLIC DISCUSSION – NONE**

III. OTHER COMMUNICATIONS

Motion by Mr. Coleman seconded by Mr. McHale **to approve** the reinstatement of extracurricular athletics. At this time only varsity and junior varsity levels of athletics may begin practice and preparation for competitive events. It is understood that extracurricular activities are voluntary and each student and family have to ability to choose not to participate. Further, it is required that each participant sign and execute the conditions articulated in the attached wavier and participation acknowledgement documents. (See attached)

**5 IN FAVOR
2 OPPOSED**

V. EDUCATION

Motion by Mr. McHale seconded by Mr. Muracco **to amend the Athletic portion of the Overall Health and Safety Plan.** (See attached)

**6 IN FAVOR
1 OPPOSED**

**RELEASE AND WAIVER OF LIABILITY AND ASSUMPTION OF RISK FOR
PARTICIPATION IN SPORTS**

The Centers for Disease Control and Prevention declared a global pandemic due to the Novel Coronavirus (COVID-19). In consideration for the Dunmore School District allowing me or my child to participate in fall sports, I, the undersigned (if you are not 18 years old, your parent or legal guardian must sign), individually and collectively referred to below in the first person agree to be bound by each of the following as my voluntary act:

A. **Voluntary Participation.** I understand and confirm that my participation in this sporting activity is voluntary. If I choose not to participate, the coach and/or Dunmore School District, its administrators or employees will understand and there will be no repercussions based on your desire to protect yourself or your child. This is strictly a voluntary participation.

B. **Identification of Risks.** Before, during, after, and traveling to and from sporting events, I understand I might be exposed to COVID-19 which can cause severe respiratory distress, hospitalization, permanent disability and death. Symptoms include, but are not limited to, fever, coughing, and shortness of breath. I understand my participation may involve risk of injury, loss, and death. I understand that this Waiver and Release of Liability and Assumption of Risk Agreement is intended to address all of the risk of any kind associated with my participation in any respect, including, particularly, such risks created by actions, inactions or negligence on the part of the Dunmore School District, its agents, employees, volunteers, or assigns.

C. **Health and Safety Precautions.** During this sporting event, I will abide by all rules and guidelines imposed by the Dunmore School District, including but not limited to, temperature checks, face masks, mandatory seating arrangements, social distancing, and mandatory disinfecting or handwashing. I understand that refusal to abide by these rules may result in discipline, up to and including being sent home immediately and/or expulsion from school. However, whether or not the Dunmore School District imposes these measures has no bearing on my assumption of risk, waiver or indemnification as described below.

D. **Assumption of Risk.** I knowingly and freely assume all risks, both known and unknown in participating this sporting event, even if arising from the negligence of the Dunmore School District, as listed above, or from any others, and I assume full and absolute responsibility for my participation in the sporting activity. I assume all costs associated with such risks, including but not limited to, testing for COVID-19, quarantine, hospitalization, disability or death.

E. **Release and Waiver.** I hereby release the Dunmore School District, the Dunmore School Board, its members, employees, agents, contractors, volunteers, successors or assigns (School Parties) from any and all claims for injury, loss, damages, actions and causes of actions, claims and demands whatsoever, whether known or unknown and whether or not founded in fact or in law, and of and from any and all manner of suits, liabilities, losses, covenants, controversies, agreements, promises, damages, judgments, claims and demands whatsoever in law or in equity including, but not limited to, those arising out of or in any way related to my participation in the sporting events and all acts or omissions related thereto, whether or not

caused in whole or in part by the negligence or other misconduct of any of the School Parties listed above.

F. **Indemnification.** I, on behalf of myself, my child, my administrators, heirs, successors, and assigns, voluntarily agree to release, waive and discharge, hold harmless, defend and indemnify the above listed School Parties from any and all claims for injury, loss, damages, actions and causes of action, claims and demands whatsoever, whether known or unknown and whether or not founded in fact or in law, and of and from any and all manner of suits, liabilities, losses, covenants, controversies, agreements, promises, damages, judgments, claims and demands whatsoever in law or in equity including, but not limited to, those arising out of or in any way related to my participation in the sporting events as well as all acts or omissions related thereto whether or not caused in whole or in part by the negligence or misconduct of any of the School Parties.

Event or Activity Name:

Parent/Guardian with Legal Custody Printed Name

Parent/Guardian with Legal Custody Signature

Date: _____

Participant Printed Name

Participant Signature

Date: _____

COVID-19 AWARENESS
PARENT/STUDENT-ATHLETE PARTICIPATION ACKNOWLEDGEMENT
STATEMENT

I, _____, the parent/guardian of _____
_____, student, acknowledge that I/we are aware of the potential for
infection from the COVID-19 virus. I/we agree to abide by the rules and regulations of the
CDC, PIAA, LIAA and Dunmore School District during participation in this sporting activity.
I/we will follow the requirements listed in this form to protect my child and the other students
and participants:

1. I will not send my child to extracurricular athletic activities if they are exhibiting any signs/symptoms of COVID-19 or have been exposed to someone with COVID-19.
2. I will review symptoms with my child and monitor my child's symptoms to the best of my ability before allowing my child to participate.
3. If my child becomes ill during a sporting event, I will ensure that they are picked up promptly. I will follow-up with an authorized health care provider and comply with recommended quarantine or isolation as directed. If my child is ill, I understand that a release to return to in-person activity from a health care provider is required.
4. I understand that the signs and symptoms of COVID-19 are as follows:
 - a) Fever
 - b) Cough
 - c) Shortness of breath or difficulty breathing
 - d) Fatigue
 - e) Muscle or body aches
 - f) Headache
 - g) New loss of taste or smell
 - h) Sore throat
 - i) Congestion or runny nose
 - j) Nausea or vomiting
 - k) Diarrhea

Parent/Guardian _____
Printed Name

Parent/Guardian _____
Signature

Date: _____

Student Athlete _____
Printed Name

Student Athlete _____
Signature

Date: _____

Dunmore School District
Athletic Health and Safety Plan
Addendum:
Winter Season 2020-2021

Dunmore Athletics Safe Return to Sport Guidelines: In-Season Teams

	Phase 1	Phase 2	Phase 3	Phase 4 (Removal of all restrictions by state)
Athletic Facility Access	Closed-No Activity	Limited: Conditioning sessions, no scrimmages/games	Limited: In-Season practice/game schedule	As per school district policy
Number of people allowed	0	Max 40*	Max 80*	As per Local Guidelines
Groups Allowed	Campus closed; no organized team activities (including captains practices) permitted in person	Essential only-athletes, coaches, event staff, medical staff, security	Essential and preferred plus addition of limited spectators as per local guidelines and PIAA/District/League rules	Essential and preferred plus addition of spectators and vendors as per local guidelines and PIAA/District/League rules
			<i>*All capacities are subject to state and local rules</i>	
Athletic Training Room	Closed	Appointment and emergencies only, face coverings required	Limited capacity*, appointments preferred, face coverings required	Normal capacity as per local guidelines
Locker Rooms	Closed	Staggered-max 12 individuals with social distancing maintained; face coverings required	Limited capacity* per locker room; social distancing maintained; face coverings required	Normal capacity as per local guidelines
Weight Room	Closed	Staggered-max 12 individuals with social distancing maintained; face coverings required	Maximum 25 individuals* with social distancing maintained; face coverings required	Normal capacity as per local guidelines
High School Gym	Closed	Max capacity 40 individuals; face coverings required	Max capacity 80 individuals* with social distancing maintained ;face coverings required	Normal capacity as per local guidelines
			<i>*All capacities are subject to state and local rules</i>	

Dunmore Athletics Safe Return to Sport Guidelines: In-Season Teams

	Phase 1	Phase 2	Phase 3	Phase 4 (Removal of all restrictions by state)
Masks: Student-Athletes during practice	n/a	-Required unless medical documentation provided or safety hazard is present -Must report and depart in masks -Required on pool deck but not in the pool -Required in meetings and locker rooms	-Required unless medical documentation provided or safety hazard is present -Must report and depart in masks -Required on pool deck but not in the pool -Required in meetings and locker rooms	Optional only after restrictions removed by state
Masks: Student-Athletes during games	n/a	- Required unless medical documentation provided or safety hazard is present (such as being in the pool) -Must report and depart in masks -Required when inside (other than while in the pool) -Required on pool deck -Required in meetings and locker rooms	-Required unless medical documentation provided or safety hazard is present (such as being in the pool) -Must report and depart in masks -Required when inside (other than while in the pool) -Required on pool deck -Required in meetings and locker rooms	Optional only after restrictions removed by state
Masks: Coaches and Staff during practice	n/a	Required at all times	Required at all times	Optional only after restrictions removed by state
Masks: Coaches and Staff during games	n/a	Required at all times	Required at all times	Optional only after restrictions removed by state
Masks: Officials	n/a	Required upon arrival & departure; As per sport governing body during event	Required upon arrival & departure; As per sport governing body during event	Optional only after restrictions removed by state
Masks: Spectators (when permitted by state/local guidelines)	n/a	Required at all times	Required at all times	Optional only after restrictions removed by state

Dunmore Athletics Safe Return to Sport Guidelines: In-Season Teams

	Phase 1	Phase 2	Phase 3	Phase 4 (Removal of all restrictions by state)
Transportation	n/a	-Max 22 individuals per bus; all bus company rules apply -Masks required	-Max 22 individuals per bus; all bus company policies apply -Masks required	As per bus company rules
Off-campus activities	n/a	-Masks as per district policy -Adhere to all site guidelines	-Masks as per district policy -Adhere to all site guidelines	As per district and site policies and guidelines
Outside organizations	Not permitted	Meetings permitted	Based upon availability in conjunction with school district, local and sport specific guidelines with social distancing when possible	As per school policy

Sport Specific Guidelines

All NFHS/PIAA rules will apply to allowable activities

	Phase 1	Phase 2	Phase 3	Phase 4 (Removal of all restrictions by state)
Baseball	Virtual meetings only	Controlled non-contact practice only	Practice/competition permitted with social distancing when possible	Restrictions removed
Basketball	Virtual meetings only	Controlled non-contact practice only	Practice/competition permitted with social distancing when possible	Restrictions removed
Cheer	Virtual meetings only	Sideline cheer and dance only	Sideline cheer and dance only	Resume building; Restrictions removed
Cross Country	Virtual meetings only	Staggered starts, maintain social distancing	Practice/competition permitted with social distancing when possible	Restrictions removed

Dunmore Athletics Safe Return to Sport Guidelines: In-Season Teams

	Phase 1	Phase 2	Phase 3	Phase 4 (Removal of all restrictions by state)
Football	Virtual meetings only	Controlled non-contact practice only	7v7 permitted	Restrictions removed
Golf	Virtual meetings only	No sharing of equipment, maintain social distancing, no shared golf carts	Practice/competition permitted with social distancing when possible	Restrictions removed
Soccer	Virtual meetings only	Controlled non-contact practice only	Practice/competition permitted with social distancing when possible	Restrictions removed
Softball	Virtual meetings only	Controlled non-contact practice only	Practice/competition permitted with social distancing when possible	Restrictions removed
Swim	Virtual meetings only	No sharing of equipment, staggered starts, maintain social distancing	Practice/competition permitted with social distancing when possible	Restrictions removed
Tennis	Virtual meetings only	Controlled non-contact practice only	Practice/competition permitted with social distancing when possible	Restrictions removed
Track and Field	Virtual meetings only	Controlled non-contact practice only	Practice/competition permitted with social distancing when possible	Restrictions removed
Volleyball	Virtual meetings only	Controlled non-contact practice only	Practice/competition permitted with social distancing when possible	Restrictions removed

Dunmore Athletics Safe Return to Sport Guidelines: Voluntary Off-Season Workouts

	Phase 1	Phase 2	Phase 3	Phase 4 (Removal of all restrictions by state)
Athletic Facility Access	Closed-virtual meetings only	Limited; in-season teams take priority	Limited; in-season teams take priority	As per school policy
Number of people allowed	0	Varies with location*	Varies with location*	As per local guidelines
Groups Allowed	Campus closed; no organized team activities (including captains practices) permitted in person	Essential only-athletes, coaches, event staff, medical staff, security	Essential plus preferred (media permitted when arrangements made in advance)	Essential and preferred plus visitors granted permission in advance by administration (no spectators for off-season workouts)
			<i>*All capacities are subject to state and local rules</i>	
Athletic Training Room	Closed	Appointment and emergencies only, face coverings required	Limited capacity*, appointments preferred, face coverings required	Normal capacity as per local guidelines
Locker Rooms	Closed	Staggered-max 12 individuals with social distancing maintained; face coverings required	Limited capacity* per locker room; social distancing maintained; face coverings required	Normal capacity as per local guidelines
Weight Room	Closed	Staggered-max 12 individuals with social distancing maintained; face coverings required	Maximum 25 individuals* with social distancing maintained; face coverings required	Normal capacity as per local guidelines
High School Gym	Closed	Max capacity 40 individuals; face coverings required	Max capacity 80 individuals* with social distancing maintained ;face coverings required	Normal capacity as per local guidelines
			<i>*All capacities are subject to state and local rules</i>	

Dunmore Athletics Safe Return to Sport Guidelines: Voluntary Off-Season Workouts

	Phase 1	Phase 2	Phase 3	Phase 4 (Removal of all restrictions by state)
Masks: Student-Athletes during practice	n/a	-Required unless medical documentation provided or safety hazard is present -Must report and depart in masks -Required on pool deck but not in the pool -Required in meetings and locker rooms	-Required unless medical documentation provided or safety hazard is present -Must report and depart in masks -Required on pool deck but not in the pool -Required in meetings and locker rooms	Optional only after restrictions removed by state
Masks: Coaches and Staff during practice	n/a	-Required unless medical documentation provided or safety hazard is present -Must report and depart in masks -Required on pool deck but not in the pool -Required in meetings and locker rooms	-Required unless medical documentation provided or safety hazard is present -Must report and depart in masks -Required on pool deck but not in the pool -Required in meetings and locker rooms	Optional only after restrictions removed by state
Transportation	n/a	-Max 22 individuals per bus; all bus company rules apply -Masks required	-Max 22 individuals per bus; all bus company policies apply -Masks required	As per bus company rules
Off-campus activities	n/a	-Masks as per district policy -Adhere to all site guidelines	-Masks as per district policy -Adhere to all site guidelines	As per district and site policies and guidelines
Outside organizations	Not permitted	Meetings permitted	Based upon availability in conjunction with school district, local and sport specific guidelines with social distancing when possible	As per school policy

Dunmore Athletics Safe Return to Sport Guidelines: Voluntary Off-Season Workouts

Additional Information for Winter Teams

- Must provide own water
- Includes games (no shared coolers will be provided)
- May refill from touch-free fountain outside of the locker rooms
- Locker room use restricted to hybrid students needing to change after school
 - All others must arrive dressed for practice
 - No overnight use of lockers
- Teams will disinfect equipment after practices; maintenance will deep clean gym/areas around gym daily
- Buffer time will be built into practice schedule to allow for high touch areas/shared equipment to be sanitized between practices
- Current capacity of rooms used to watch film will be observed
- Symptom screening via Google Forms and temperature screening prior to all practices and games

VI. FINANCE

Motion by Mr. Coleman seconded by Mr. McHale to commit a portion of the School District Fund Balance according to the direction of the Pa. Dept. of Education and GASB 54. The Board wishes to commit funds as of June 30, 2020 for the following;

PSERS CONTRIBUTION	\$ 750,000
TECHNICAL & CLASSROOM SUPPLIES	\$ 500,000
HEALTHCARE COSTS	\$1,000,000
COVID 19 RELATED EXPENSES	\$ 250,000
CAPITAL RESERVE	\$ 300,000

ALL PRESENT WERE FAVOR

VII. NEW BUSINESS – Mr. Hallinan thanked Mr. Marichak and Mr. Hopkins and wished everyone Happy Holidays. Also, thanked Mr. Finan for his work with the PIAA.

VIII. PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT - NONE

*** ACCEPTANCE OF REPORTS

Motion by Mr. Coleman seconded by Mr. Kranick to accept the Superintendent's Report and make it part of the MINUTES.

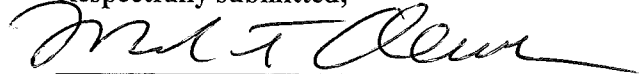
ALL PRESENT WERE IN FAVOR

X. ADJOURNMENT

Motion by Mr. Muracco seconded by Mr. McHale to adjourn to meet in Regular Session or at the call of the CHAIR.

ALL PRESENT WERE IN FAVOR

Respectfully submitted,



Michael Coleman
Board Secretary