

**DUNMORE SCHOOL DISTRICT**

**REGULAR MEETING  
MAY 20, 2020**

The Regular Monthly Meeting of the Dunmore Board of School Directors was held virtually on **Wednesday, May 20, 2020, at 6:00pm. Work Session was held on Monday, May 18, 2020 at 6:00pm.** Mr. McHale presided.

**I. ROLL CALL OF DIRECTORS**

MR. BUTLER	PRESENT
MR. COLEMAN	PRESENT
MR. HOLTHAM	PRESENT
MR. KRANICK	PRESENT
MS. LIBASSI	PRESENT
MR. McHALE	PRESENT
MR. MURACCO	PRESENT
MR. SUMMA	PRESENT
MR. HALLINAN	PRESENT

**ALSO PRESENT:** Mr. Marichak, Mrs. Lopatka, Atty. Matthew Dempsey

**\*\*\* ANNOUNCED EXECUTIVE SESSION** –Immediately following the **Work Session on May 18, 2020**, for Personnel/Legal Matters;

**\*\*\* PUBLIC DISCUSSION** –See attached

**II. APPROVED MINUTES**

Motion by Mr. Butler seconded by Mr. Coleman **to approve the MINUTES** of the Regular Meeting **April 15, 2020.**

**ALL PRESENT WERE IN FAVOR**

PUBLIC PARTICIPATION . . . . .

Pete Cady e-mailed

Asked about the Dunmore School District's on-line plans moving forward. Superintendent Marichak reported that Dunmore's re-opening plans are open for suggestions. We will be using Classroom Dojo. Google seems to be a little difficult and we don't want to use both systems as that may confuse students.

Gary Duncan, 117 Barton Street, Dunmore

Made some informative and complimentary remarks as listed. He addressed monetary and and budgeting matters and praised several individuals connected with the District.

Good Afternoon,

I feel the district is well ahead of others regarding the approach taken to finish the year, and applaud all involved. I am sure it was a monumental task.

I just would like to know what the plan is moving forward with the districts online presence? Such as using Google Classroom, or Classroom Dojo to their fullest potentials. Possibly using one platform or the other, and not both which may be confusing to some parents/guardians.

Thanks,  
Pete Cady

---

Supt. Marichak, Ms. Lopatka, DSB Members:

My sincere thanks for providing ZOOM links for public viewing of Dunmore School District meetings. As a Dunmore resident (tax payer) I appreciated Ms. Lopatka's review of the district financials during the Monday, 5/18/2020 meeting. In the midst of a pandemic, it was a relief to hear our districts monetary status, as well as Ms. Lopatka's stated view on NOT recommending a tax increase for borough residents. This pandemic has struck the financial heart of most of the home owners in Dunmore, especially those in our geriatric demographic who are on very fixed incomes, with no pensions other than their meager social security checks. My compliments to Ms. Libassi at expressing her thoughts on Chrome Books, and to Mr. Kranick for his question re. the CARES Act.

My thanks to Mr. Marichak for his forward thinking actions re. a return to school, as well as school counselor interventions for those students who are in need of additional support.

This was as well run a meeting as I have seen in decades.

Thank you,  
Gary Duncan  
117 Barton St.  
Dunmore, Pa.

**III. PERSONNEL**

- A. Motion by Mr. Hallinan seconded by Mr. Holtham to accept the Personnel Reports.  
ALL PRESENT WERE IN FAVOR
- B. Motion by Mr. Kranick seconded by Ms. Libassi to accept the resignation of Jeffrey Pusateri, Assistant Varsity Boys Soccer Coach, effective immediately.  
ALL PRESENT WERE IN FAVOR

**IV. EDUCATION**

- A. Motion by Mr. Summa seconded by Mr. Muracco to approve a due process settlement agreement with Student ID# 8812885683.

**V. FINANCE**

- A. Motion by Mr. Butler seconded by Mr. Coleman to approve the following payrolls:  
4/17/20 & 5/1/20;

4/17/20	\$357,415.66
5/1/20	<u>\$358,155.66</u>
	\$715,571.32

ALL PRESENT WERE IN FAVOR

- B. Motion by Mr. Hallinan seconded by Mr. Holtham to accept the Treasurer's Report for the month(s) of MARCH & APRIL 2020.

ALL PRESENT WERE IN FAVOR

- C. Motion by Mr. Kranick seconded by Ms. Libassi to approve payment for LIST OF BILLS: \$921,799.14.

ALL PRESENT WERE IN FAVOR

- D. Motion by Mr. Summa seconded by Mr. Muracco to accept Activities Reports for month (s) of MARCH & APRIL 2020.

ALL PRESENT WERE IN FAVOR

- E. Motion by Mr. Butler seconded by Mr. Coleman to accept Wage Tax-Collector's Reports for month (s) of MARCH & APRIL 2020.

ALL PRESENT WERE IN FAVOR

- F. Motion by Mr. Hallinan seconded by Mr. Holtham to approve Capital Projects:

CM3 Building Solutions	\$13,972.88
Wince Construction	\$10,900.00

- G. Motion by Mr. Kranick seconded by Mr. Libassi to approve 2020-2021 Budget of the Career Technology Center as presented. The net obligation of the Dunmore School District is \$251,798. (No increase from prior year)

8 IN FAVOR

1 ABSTAINED – Mr. McHale

- H. Motion by Mr. Summa seconded by Mr. Muracco to approve agreement with Merakay To provide Special Education services for 2020-2021 school year.

ALL PRESENT WERE IN FAVOR

Mr. Coleman inquired as to the physical location of Merakay Services. He was advised That the company is located in North Scranton in the Holy Rosary Center.

- I. Motion by Mr. Butler seconded by Mr. Coleman to approve a contract with Government Software Services, Honesdale, Pa. for Data Processing Services in relation to the District's 2020 Real Estate Tax Collection System. Per attached proposal (No increase from prior year)

ALL PRESENT WERE IN FAVOR

**GOVERNMENT SOFTWARE SERVICES, Inc.**  
**Contract for School Billing**

**AGREEMENT FOR COMPUTER SERVICES**

This Agreement made this 20<sup>th</sup> day of May, 2020 for fiscal year(s) 2020-21  
between Government Software Services, Inc., 616 Main Street, Suite 400, Honesdale,  
Pennsylvania, 18431 (hereinafter referred to as "GSS")

**AND**

Dunmore School District (hereinafter referred to as "Client")

**WITNESSETH**

In consideration of the mutual covenants hereinafter set forth, it is agreed that Client desires certain Data Processing Services be performed and that GSS desires to perform these services which are as follows:

1. REAL ESTATE TAX SYSTEM – During the term stated, GSS will provide Real Estate Tax Services to the Client utilizing the Assessment files of the County or Counties in which the various taxing districts of the Client are located. Services to be performed are as follows:
  - A. Prepare Two (2) copy of the Real Estate Tax Duplicate on pre-printed forms based upon the data contained in the Real Estate Master File and the associated millage, discount, penalty rates and tax collector information provided to GSS by the Client. Said tax duplicates shall reflect the taxes based on the millage times the assessed valuation and shall show discount, face and penalty amounts. A summary Report reflecting totals shall appear at the end of each duplicate.
  - B. Prepare Two (2) copy of the Real Estate Tax Duplicate Alphabetical Cross Reference on pre-printed forms based upon the data contained in the Real Estate Master File and the associated millage, discount, penalty rates and tax collector information provided to GSS by the Client. Said tax duplicates shall reflect the taxes based on the millage times the assessed valuation and shall show discount, face and penalty amounts. A summary Report reflecting totals shall appear at the end of each duplicate.
  - C. Prepare a Real Estate Tax Statement for each parcel of property on a self seal mailer, reflecting the information shown on the tax duplicates, and tax collector data associated with each taxing district.
2. MATERIALS AND SUPPLIES – During the term stated, GSS will provide the following:
  - A. All tax duplicate paper, tax statements and binding materials necessary to provide the services described herein

**570-253-4309 616 Main Street Suite 400 Honesdale, PA 18431**  
**Government Software Services, Inc.**  
**Contract for School Billing**

3. ITEMS TO BE SUPPLIED BY CLIENT – In order for GSS to fulfill this contract the Client must supply the following:
  - A. Written authorization from the County Commissioners or Counties where the Client's taxing districts are located granting GSS permission to access the Real Estate Assessment files.
  - B. Written documentation of all Real Estate millage rates, discount, face, penalty rates, dates and all tax collector information as it is to be printed on the statements.
4. TERMS AND CONDITIONS – GSS will provide the services as defined in this contract for the term stated and will provide to the Client the tax statements and duplicates FOB Honesdale within thirty (30) days of receipt of the items supplied by the Client.
5. Client agrees to pay GSS as follows:
  - A. The sum of six- and one-half cents (\$0.065) each, per name printed for the two Real Estate Duplicate and the sum of nine dollars and fifty cents (\$9.50) each per duplicate bound.
  - B. The sum of fifty dollars (\$50.00) for each Real Estate Tax Duplicate Alphabetical Cross Reference and the sum of nine dollars and fifty cents (\$9.50) each per duplicate bound.
  - C. The sum of fourteen and ninety-five one hundredth cents (\$0.1495) for each tax statement prepared.
  - D. GSS will invoice Client based on the above rates. Full payment will be due and payable within thirty (30) days of delivery of the tax statements and duplicates. Any amount invoiced and not paid within thirty (30) days shall become subject to a finance charge of 1½ % per month on the unpaid balance.
6. In the event of a dispute the matter shall be settled in the following manner:
  - A. A three-member panel shall be created by the choosing of one member by the Client and one member by GSS.
  - B. Each of these two members shall agree on a third member.
  - C. The three-member panel, by majority vote, shall determine a settlement that must be accepted by GSS and Client.

570-253-4309 616 Main Street Suite 400 Honesdale, PA 18431  
Government Software Services, Inc.  
Contract for School Billing

In witness whereof, the parties have executed this agreement.

Dated 5-20-20

**Dunmore School District**

By Antoinette Lepatka

John Maichel  
WITNESS

Government Software Services, Inc.

By Thomas P. Theobald  
Thomas P. Theobald, President

Wendy Kramer  
WITNESS

NEW BUSINESS:

Director Coleman extended on behalf of himself and the Board appreciation to the District's central office administration, the building administrators, teachers, and other support staff. -- "for their efforts during the past weeks."

PRESIDENT'S REPORT:

President McHale expressed congratulations to Antoinette L. and the Administrative Team "for their work on next year's budget." He also thanked all the School Directors. He said: "The virus has been a game-changer." Finally, Mr. McHale wished Mr. and Mrs. Marichak a happy anniversary on their 25th year together.

## MAY (2020) BOARD NOTES

- Update –
  - Graduation
  - Kindergarten
  - PIAA hearing (Girls Basketball)
- I would like to thank Lamar Advertising and Mike Schulte
  - They are providing a congratulatory billboard for our seniors on Wheeler Avenue free of charge
- I would like to inform everyone that our School District donated some eye protection equipment to the Dunmore Health Care Center. Their employees could not get any of this type of equipment in the early stages of this pandemic. We are happy to help out the front line personnel at this time.
- I would like to recognize and thank Tom DePietro from DePietro's Pharmacy. Tom is always there for us. He donated a chocolate bunny covered with Oreos from Nibbles and Bits. This went into every package that we provide for our students daily from the DEC.
- I would like to thank and recognize Ms. Megan Dempsey our Family Consumer Science teacher. Her class wrote inspirational letters to the essential workers at Geisinger Community Medical Center. The Department of General Surgery sent us a letter of thanks for the efforts of Ms. Dempsey and her students.
- Mr. Lucas has been collecting selfies of the Seniors to include in our yearbook. One of our Seniors, Emma Lalli, submitted a photo of her making masks. With help from her mother, Tammy Lalli, Emma learned to sew and then, she made and donated more than 800 masks. She donated them to people and businesses throughout our community, nursing homes, and anyone who asked for them. Whatever she has left at the end of quarantine will be donated to Moses Taylor Hospital.
- I would like to recognize and thank Mrs. Margaret Hart for her coordinating efforts for a free produce distribution here at the Dunmore School District. It will take place on Thursday, May 21. It begins at 3:00 PM and will run until 4:30. Please contact Mrs. Hart with any questions. All school district employees and residents are eligible. You were asked to register for this event by Tuesday, May 19, 2020 by 10 AM. Details are listed on our District web site.
  - This act of generosity was made possible by Michelle Lewis – a proud Dunmore Parent and Harris Cutler all of Race-West – We would like to thank them for helping people.
- I would like to recognize and thank our PTA from the Dunmore Elementary Center and their great REFLECTIONS program.
  - Juliet Renard – 3<sup>rd</sup> grade placed 5<sup>th</sup> in the state for original violin composition
    - My Happy Place
  - Raania Ahmed – 1<sup>st</sup> grade placed 1<sup>st</sup> in the state for original musical composition
    - Feel 4 you
  - Raania – who is in Mrs. Lucas 1<sup>st</sup> grade class, went on to win an award of excellence at the National PTA Reflections competition. The Award of Excellence is a Silver Medal and \$200 youth scholarship, a certificate of excellence and her work will be featured in a traveling exhibit.

- J. Motion by Mr. Hallinan seconded by Mr. Holtham that the following lending Institutions Be named Depository for the various account Funds; FIRST NATIONAL COMMUNITY BANK – General and Payroll fund, Capital Reserve fund, Elementary Student Activities fund; FIDELITY DEPOSIT AND DISCOUNT BANK – Cafeteria, Athletic, Middle School, and High School Student Activities Funds, Scholarship Account fund; and Anthony Romanini Charitable Trust, STATE TREASURER – General Investment fund; NBT BANK – Special Needs Accounts.  
ALL PRESENT WERE IN FAVOR
- K. Motion by Mr. Kranick seconded by Mr. Libassi to approve the Homestead Report Received from the Lackawanna County Assessors Office listing 2,739 Homesteads As of May 1, 2020 in accordance with Act 1.  
ALL PRESENT WERE IN FAVOR
- L. Motion by Mr. Summa seconded by Mr. Muracco to adopt a proposed Final General Fund Budget in the amount of \$22,360,298 for the 2020-2021 fiscal year beginning July 1, 2020 setting the mileage at 126.6244 further, that such adoption will conform with The Pa. School Code and the requirements of Act 1.  
ALL PRESENT WERE IN FAVOR

VI. NEW BUSINESS – Attached

VII. PRESIDENT'S REPORT - Attached

VIII. SUPERINTENDENT'S REPORT – Attached

\*\*\*

ACCEPTANCE OF REPORTS

Motion by Mr. Butler seconded by Mr. Coleman to accept the Superintendent's Report and make it part of the MINUTES.

ALL PRESENT WERE IN FAVOR

IX. ADJOURNMENT

Motion by Mr. Hallinan seconded by Mr. Holtham to adjourn to meet in Regular Session or at the call of the CHAIR.

ALL PRESENT WERE IN FAVOR

Respectfully submitted,

Robert Holtham

Robert Holtham

Board Secretary