

To: Parent or Guardian

From: Food Service Department

Re: Cafeteria Charge Policy

The Food Service Department of the Dunmore School District, in cooperation with The Nutrition Group, the District's Food Service Management provider, has implemented a charge policy to help with outstanding cafeteria balances. Below is an explanation of the of Dunmore School District's cafeteria charge procedure.

- Students in grades K through 12 can charge the cost of a meal up to \$20.00 per student.
- At no time can any student in grades K through 12 charge ala carte or snack items. If your child has a zero or negative balance he/she will only be able to charge a full meal.
- **If students in grades 3 through 12 do not have money to purchase a meal and they have reached the \$20.00 charge limit, they will be served a meal consisting of a Deli Sandwich, fruit, vegetable and milk. Their account will continue to be charged.**
- All balances will carry through to the next school year.

Students will be verbally notified when their account balances are low or negative. Negative balance letters for students owing greater than \$5.00 will be sent home once a month. For students owing more than \$20.00 a second negative balance letters will be mailed home each month. Parents/guardians of all students are responsible for prompt payment of money owed. If needed, payment plans can be arranged on an individual basis. Unpaid meal charges for a student can result in the school withholding a report card until the charges are paid in full. The district reserves the right to take legal action against any parent/guardian that does not pay their child's account balance.

Meals will always be provided to students in grades K through 2 and any student with a disability who may be unable to take full responsibility.

If you have any questions or need further assistance please contact:

Lynn Cesarini, R.D.

Food Service Director, Dunmore School District

(570) 558-1090